



Blue Circle Cement

5821 Fairview Rd

Suite 410

Charlotte, NC 28209

Telephone: 704-553-7114

Announcement of Committee Meeting

**ACI 301 - SPECIFICATION FOR STRUCTURAL CONCRETE
Spring Meeting – Philadelphia, PA
Wednesday, March 28, 2001**

Date: February 26, 2001

To: ACI Committee 301 Members

From: Calvin McCall

Subject: Committee Meetings at the Philadelphia Convention

Our upcoming meeting is scheduled on Wednesday, March 28, 2001 in Room 404 from 1:00 PM until 6:30 PM. Please try to be present for the entire meeting if at all possible.

Please find enclosed the following:

- Agenda for the committee meeting
- Schedule of committee and subcommittee meetings

You should have received letter ballot 301-01-01 electronically and by mail. Please take time to review the ballot items and return the ballot to Colin Lobo by March 16, 2001. Returning letter ballots is a very important part of your contribution to the committee.

As you will see, we have a full agenda for our upcoming meeting. I am a firm believer that we will produce a better document when we have everyone's input. Please try to attend and be present for the duration of the meeting. We may need a quorum to handle negative votes on the ballot items but more importantly your input and ideas are vital in handling these matters in the best manner.

I look forward to seeing each of you at the meeting.

If you have any questions or need any additional information, please feel free to contact me.

Agenda of Committee Meeting

ACI 301 - SPECIFICATION FOR STRUCTURAL CONCRETE Spring Meeting – Philadelphia, PA

Wednesday, March 28, 2001

1:00 PM – 6:30 PM

Room 404

1. Call to Order
2. Minutes of Fall, 2000 Meeting in Toronto
3. Introduction of Members
4. Announcements
 - a) Next meeting – Dallas, TX October 28 – November 2, 2001
 - b) Changes in membership
 - c) Roster update
 - d) Web site
 - e) Other announcements
5. Subcommittee Reports:
 - a) 301 A Domingo Carreira
 - b) 301 B Dave Gustafson
 - c) 301 C Jamie Farny
 - d) 301 D Roy Keck
 - e) 301 E Steve Close
6. Report on Educational Seminar – Aimee Pergalsky
7. Report on the CSI and AIA 200 style for writing specification – Aimee Pergalsky
8. Report on Construction Specifiers Institute Web Based Committee Meeting Program – Calvin McCall
9. How should 301 be incorporated into Project Specifications – Calvin McCall
10. Compliance with International Building Code – Calvin McCall
11. Results of letter ballot 301-01-01, Attachment A
12. Old Business
13. New Business
14. Adjourn

MEETING SCHEDULE
ACI 301 - SPECIFICATION FOR STRUCTURAL CONCRETE
Spring Meeting – Philadelphia, PA
Wednesday, March 28, 2001

Committee	Time	Room	Date
301 Main Committee	1:00 PM to 6:30 PM	Room 404	Wednesday, March 28, 2001
301 A General Requirements	8:30 AM to 1:00 PM	Room 403	Monday, March 26, 2001
301 B Formwork and Reinforcement	8:30 AM to 10:00 AM	Room 401	Wednesday March 28, 2001
301 C Concrete Mixtures, Placing & Construction	8:30 AM to 1:00 PM	Room 410	Tuesday March 27, 2001
301 D Architectural, Lt. Wt., Mass, SCC	11:30 AM to 1:00 PM	Room 402	Monday March 26, 2001
301 E Prestressed	8:30 AM to 11:30 AM	Room 409	Tuesday March 27, 2001