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**TO:** ACI Committee 533 - Precast Panels  
**FROM:** Donald Meinheit, Secretary, ACI 533  
**DATE:** September 16, 2003  
**SUBJECT:** Committee Meeting Announcement  
ACI Fall Convention, 2003, Boston  
**LOCATION:** TEC/Conference 2, Sheraton Boston Hotel & Towers  
**TIME:** Saturday, September 27, 2003, 8:30 a.m. – 11:30 a.m.

## AGENDA

1. Call to order / introduction of members and visitors
2. Review/discuss/approval of previous minutes – Vancouver, British Columbia, April 1, 2003
3. Membership changes
  - 3.1 New members and changes in membership
  - 3.2 Address changes / roster corrections / e-mail addresses
4. Committee reports
  - 4.1 Review status of Draft No. 8 of guide specifications
  - 4.2 Feedback from publication of Design Responsibility for Architectural Precast-Concrete Projects paper
  - 4.3 Review status of revisions to ACI 533R
5. New business
  - 5.1 Discuss Committee Report ACI 533R – 93: ballot out and due October 31, 2003
6. Presentations on research studies
  - 6.1 Other testing on sandwich wall panels
  - 6.2 Research on R-values for sandwich wall panels
  - 6.3
  - 6.4
7. Liaison with other ACI Committees
  - 7.1 Tolerances – ACI 117
  - 7.2 Architectural Concrete – ACI 303
  - 7.3 Precast Concrete – ACI 550
  - 7.4 Tilt-up Concrete Construction – ACI 551
  - 7.5 Design Responsibility – ACI and PCI
8. Future meetings
9. Adjournment

If you are unable to attend this scheduled committee meeting, please notify the Secretary at the above address, telephone number, or e-mail address.