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To: Invited participants—James R. Cagley, C. Terry Dooley, Peter Emmons, Mark E. Moore, David C. Monroe, Dudley R. Morgan, Tony Murray, James McDonald, James S. Pierce, Michael Sprinkel, Avanti K. Shroff.

Copy to: TAC Task Group—Tony C. Liu, D. Gerry Walters; Henry G. Russell, Member TAC; Terence C. Holland, Chair TAC; Richard N. White, President ACI; George F. Leyh, ACI Executive Vice-President; Todd A. Watson, ACI Deputy Director of Engineering.

From: Grant Halvorsen, TAC Task Group Chairman

Date: October 31, 1997

Reference: Special Meeting on ACI Repair and Rehabilitation
Atlanta Convention, November 1997

The meeting is scheduled for Tuesday evening, November 11, to be held from 7 - 10 PM, and will be held in the J. Madison Room of the Atlanta Hilton and Towers.

The meeting Agenda is attached. Please let me know if I have overlooked something. The intent is to provide a guide to exchange of ideas, however best that can be obtained.

If you wish to prepare a written statement for distribution before the actual meeting, please let me know as soon as you can, and bring 30 copies to the Convention.

An exercise is enclosed to get your thoughts moving. I would appreciate having each of you fill one out and return to me before the meeting. It would be nice to have them faxed to me by noon on Thursday, otherwise bring them to the Convention. I will be at the Hilton from Friday afternoon.

Thanks again for your interest and attention to this important Institute activity.

Agenda

**Special TAC TG Meeting on Repair and Rehabilitation
Closed Meeting for TAC Members and Invited Participants
ACI Atlanta Convention (11/97)
Tuesday, November 11, 1997, 7 - 10 PM
J. Madison Room — Atlanta Hilton and Towers**

I. Introduction and Goals—Halvorsen

II. Presentation of Position and Vision—Emmons—15 minutes

III. Opportunities and Challenges—5 minutes/ invitee

IV. Break

V. ACI Structure and Organization: Help and Hindrance—Participants

A. What's working, what isn't (?)

B. Committees—Too many, too few, just right

C. Committee Documents—Too many, too few, just right

D. Present committee conflicts

E. Present barriers to effective work

VI. Brainstorming / Innovation / New Approaches and directions—Participants

VII. Possible Action Items or Outcomes—Participants

A. TAC Subcommittee on Repair and Rehabilitation

B. Technical committee structure

VIII. Meeting Summary—Russell—15 minutes

IX. Adjourn—Halvorsen

Note: Following this meeting the TAC Task Group will formulate specific recommendations and proposals for TAC action.

ACI Activity in Repair and Rehabilitation

Things we are doing that we should be doing	Things we are not doing that we should be doing
Things we are doing that we should not be doing	Things we are not doing that we should not be doing