

# ACI 117 Meeting Minutes

## TUESDAY, MARCH 20<sup>th</sup> 2012

Hyatt, Dallas, TX  
8:30AM – 11:30AM

### Attendees:

**Voting Members (18/29 = 62%):** Eldon Tipping (TAC), Scott M. Anderson (Chairman), Bryan Birdwell (Secretary), Scott Anderson, Karl Bakke, David Buzzelli, Thomas Downs, Ron Eldridge, Allen Face, Ross Martin, Art McKinney, Colin Milberg, Eric Peterson, Bill Phelan, Peter Ruttura, Bruce Suprenant, Micheal West, Scott Winkler

**Associate / Consulting Members (5):** Jum Horst, Scott Hoskins, Michael Moffit, Joe Vitale, Peter Zdgiebloki

**Visitors (5):** Bev Garnant, Ward Malisch, John Turner, Kelly Dudley, John Navgrete, Chris Plue

**1) Old Business—**Secretary Bryan M. Birdwell called the meeting to order at 8:30AM and welcomed everyone to Dallas.

- Electronic versions of the Spring Meeting Agenda and Fall 2011 Agenda Meeting Notes were made available on the overhead projector and have been previously posted to the ACI 117 website.
- All meeting attendees were given a chance to introduce themselves to the group.
- Minutes from the Fall Cincinnati meeting were approved unanimously.
- Chair Anderson reminded the committee that attendance at Conventions and active participation in all ballots are a requirement to maintain active voting member status. Four committee members that have not been active participants over the past year have been removed.

### 2) New Business:

- Tolerance Compatibility Document – We received 256 comments as a result of the web ballot of the 256, 198 were classified as “Editorial” in nature. A task group led by Ward Malisch and Bruce Suprenant completed a proposed response to the Editorial comments which were reviewed in concept with TAC. The classification of some comments was challenged by the task group as Primary or Secondary in nature rather than Editorial. TAC Representative Eldon Tipping commented that TAC appreciated the consistency and amount of response.
- Motion was made to Vote the Proposed response to Editorial comments as approved but this motion did not pass. The Editorial comments will be Web-Balloted with a 15 day timeline following the Convention.
- Reviewed the TAC Comments involving the G/P/S. These comments will also be Web-Balloted separately once the Editorial Web-Ballot vote has concluded.

### 3) Task Group Update for Measurement Protocol Update-

- Measurement Protocol Update – Secretary Birdwell gave a quick update on the past history on the Measurement Protocol from the original meetings in Denver 2006. A brief description as to where we are and where we need to be headed

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was mentioned. Colin Milberg described briefly what information he had gathered and the need to continue the research on the data collection effort.

- The Committee as a whole discussed where they felt the needs were in collecting Measurement. The open discussion led to-
  - i. Creating a draft table of contents / document outline to assure clarity of scope for the task group.
  - ii. Measurement- What is the document? Protocol vs. Methodology
  - iii. Task Group will evaluate (Quality Control vs. Quality Assurance)-
    1. What are we measuring?
    2. How are we measuring?
      - a. In time- When are we measuring?

- Task Group-

Bryan M. Birdwell (TG Chair)

Allen Face	Bruce Suprenant	Eric Peterson
Ron Elldridge	Peter Ruttura	Colin Milberg

#### 4) Open Floor to New Business-

- Discussed path forward to next revision of ACI 117-xx including reformatting to match ITG-7/ Compatibility Document layout. Chair Anderson asked for support with the only acceptance being from Eldon Tipping. Eldon will ask for the assistance/involvement from ACI Staff.
- Mike West gave a report on ASCE 37.
- Secretary Birdwell noted the response to Concrete International (CI) in reference to the Floor Flatness Report. 117 members Birdwell and Darrow responded via Letter to Editor which was published in March 2012 CI magazine.

5) **Adjournment** — Meeting was adjourned at 11:30AM.

6) **Next meeting is Tuesday, October 23<sup>rd</sup>, 2012 in Toronto, Canada!**

7) **Measurement Protocol TG-** Met to discuss outline for moving forward.