



American Concrete Institute®

AGENDA

Responsibility in Concrete Construction Committee

Sheraton Chicago
Chicago, IL

Sunday, March 21, 2010
2:00 P.M. – 5:00 P.M.
Parlor C

MEMBERS

Jeffrey W. Coleman, Chair

Mark A. Campo, Staff Liaison

Dennis C. Ahal
Kenneth B. Bondy
Ronald Burg
Boyd A. Clark
Peter Emmons
Beverly A. Garnant
Geoffrey Hichborn

Mohammad Iqbal
William M. Klorman
Jim E. Kretz
Colin Lobo
Kevin A. MacDonald
Thomas Malerk
Christopher Paul Mosley

Matthew A. Offenber
Joseph C. Sanders
Michael J. Schneider
Ava Shypula
Eldon Tipping

1.0 CALL TO ORDER AND INTRODUCTIONS

2.0 CHAIR'S OPENING REMARKS

3.0 APPROVAL OF MINUTES – Sunday, November 8, 2009, New Orleans, Louisiana

4.0 MEMBERSHIP

Chair Coleman will announce three new members to the RCC Committee, whose memberships will become active at the conclusion of the Spring 2010 Convention: Cecil Jones, Calvin McCall, Woody Vogt, and George Wargo.

5.0 COMMITTEE ACTIVITIES**5.1 RCC Committee Activity Report to the Board of Direction (Exhibit A)****5.2 Committee Assistance with TAC Review Process**

One mandatory-language document was up for review during the winter 2010 TAC document review cycle: *Acceptance Criteria for Qualification of Post-Installed Adhesive Anchors in Concrete and Commentary (355.Y)*, along with several other guides and reports. Reviewers for these documents will discuss any responsibility issues that they commented on during the reviews.

5.3 *Responsibility in Concrete Construction* Document

Discussion will continue in an effort to finalize this document. The latest draft—version 1.5, which includes changes discussed at the Fall 2009 meeting in New Orleans *and* subsequent comments from the committee—will be distributed separately and will also be available on the Committee web page.

6.0 NEW BUSINESS**7.0 ADJOURNMENT****ATTACHMENTS:**

Exhibit A – RCC Activity Report to the Board of Direction

Board Committee: Responsibility in Concrete Construction

Chair: Jeff Coleman

Staff Liaison: Mark Campo

Date: 2/23/10

**BOARD COMMITTEE ACTIVITY REPORTS
(Including Advisory Committees and Task Groups)**

In an effort to get Board committees to think strategically, the Board of Direction has requested that Board committee Chairs/Staff Liaisons provide a summary report on the five items listed below, including expected dates for completion, as appropriate.

**1. Committee’s Major Goals / Objectives for Next 12 Months – (up to five)
(with expected target dates for completion)**

- Finalize the new responsibility document, “Responsibility in Concrete Design and Construction,” by or soon after the meeting in Chicago.
- Submit the new responsibility document to the Board of Direction for approval.
- Review ACI mandatory language documents and identify issues related to assignment of responsibility (as needed).

**2. Summary of Activities of Importance at Fall 2009 – New Orleans
(highlight major items from last meeting minutes & action taken. Example: Examine viability of maintaining two ACI Journals—No consensus was reached, this item will be placed on the agenda for the next meeting)**

- Reviewed progress and discussed additions/changes to new responsibility document. It was agreed that the final document should be shared with the TAC Chair for general approval before going before the Board for acceptance.

3. Intervening Actions Since Fall 2009 Convention – New Orleans

- Continued developing draft of new responsibility document. Shortly after the Fall 2009 meeting, an updated draft was distributed among the Committee for comment.
- Review of ACI 355.Y, “*Acceptance Criteria for Qualification of Post-Installed Adhesive Anchors in Concrete*,” along with thirteen other reports & guides during the Spring 2010 TAC Document Review.

**4. Summary of Anticipated Activities at Spring 2010 Convention – Chicago
(i.e. highlight major items on current meeting agenda)**

- Finalize the new responsibility document and examine options for its publication and possible inclusion into the introduction (non-mandatory) section of the ACI 318 Building Code.

5. **Status of Outstanding Board Assignments**

- The committee is proceeding with the ongoing review of mandatory-language documents for assignments of responsibility.