1. Welcome & Introductions
2. Approval of minutes from Atlanta, GA meeting.
3. Announcements:
   • Remembering Mr. Al Engelman
4. Liaison Reports:
   • 117 – Eldon Tipping:
   • 223 – Terry Fricks (John Rohrer):
   • 301 – Scott Tarr:
   • 330 – Joe Bergmaier:
   • 360 – Art McKinney:
   • 504 – Steve Metzger:
   • 544 – Mike McPhee:
   • Other:
5. Old Business
   • Bill Phelan – Concrete slabs over vapor retarder field testing
   • Scott Tarr – PCA Concrete Floors on Ground
6. New Business:
   • 302 Membership
     ♦ Current balance of membership
     ♦ Add Vice-Chairman
   • Joint definition – “construction joint” / “formed contraction joint” / “sawed contraction joint”
7. Focus task groups:
   • Finishing Lightweight Concrete – Denny Ahal / John Ries
   • Liquid Surface Treatment Standards – Joe Bergmaier
8. Sub-Committees (review of chapter status)
   • Ch. 1 – Introduction: Pat Harrison
   • Ch. 2 – Classes of Floors: Barry Foreman
   • Ch. 3 – Design Consideration: John Lewis
   • Ch. 4 – Site Preparation & Placing Environment: Joe Neuber
   • Ch. 5 – Materials: Kevin MacDonald
   • Ch. 6 – Concrete Properties & Consistency: Joe Neuber / Ed Finkel
   • Ch. 7 – Batching, Mixing & Transporting: Kevin MacDonald
   • Ch. 8 – Placing, Consolidating & Finishing: Terry Fricks
   • Ch. 9 – Curing, Protection & Joint Filling: Peter Craig
   • Ch. 10 – Quality Control Checklist: Allen Face
   • Ch. 11 – Causes of Floor & Slab Surface Imperfections: Scott Tarr
   • Ch. 12 – References: Pat Harrison
9. Balloting time table:
10. Final Discussions:
11. Adjourn