1. Call to Order

2. Introductions of Members and Guests

3. Approval of the Spring 2016 Minutes.

4. ACI 214 – Discussion of the ballot and revised document and any outstanding negatives.

5. Glossary – Discussion of the two terms balloted in LBS16-03 and resolution for consensus of translated terms.

6. Translation Guidelines / Style Guide - Discussion of this document currently being prepared in conjunction with ACI Staff to be used for the translation of all future ACI translations and upcoming subcommittee ballot.

7. ACI 301 – Discussion of the translation of the revised ACI 301 and the upcoming subcommittee ballot.

8. ACI 116 – Discussion of the translation of ACI 116 by ACI Staff and future subcommittee ballot.

9. ACI 117 – Discussion of how to proceed with the translation of this document, possibly by ACI Staff with a future ballot within our subcommittee.

10. New Business

11. Next Meeting - March 27, 2017 in Detroit, Michigan.