Committee Mission: Collect, coordinate, and report information on the tolerances for concrete construction through liaison with other ACI committees.

Chair: Eric Peterson
Secretary: Scott Anderson

1. Administrative [5 min]
   I. Welcome from the Chair, Introductions of Members and Guests, and complete the sign-in sheet.
   II. Review and Approval of the Spring 2015 Convention meeting minutes (The Spring, 2015 minutes were posted to the online committee site).
   III. Moment of Silence for Arthur McKinney

1.1. Intervening actions since last meeting.
   I. Review Administrative Ballot to change Mission Statement
   II. Discuss Joint Session between Committee 117 & 435, which took place at the Fall 2015 Convention.

2. Old Business [30 minutes]
   I. Developing the next version of ACI-117. Discuss Rapid Process Improvement Workshop (RPIW) process and its possible application to Section Revisions

3. Subcommittee Reports [15 min]
   I. Section 2 - Dennis Hunter
   II. Section 3 - Peter Ruttura
   III. Section 4 - Brett Szabo
   IV. Section 5 - Mike West
   V. Section 7 - TBD
   VI. Section 8 - Eliminated Meeting Ballot - Fall 2015
   VII. Section 9 - Sean Lynch
VIII. Section 10 - Eliminated Meeting Ballot - Fall 2015
IX. Section 11 - Eliminated Meeting Ballot - Fall 2015
X. Section 12 - David Buzzelli
XI. Section 13 - Sean Lynch
XII. Section 14 - Eliminated Meeting Ballot - Fall 2015
XIII. Section 15 - David Buzzelli

4. **New Business [30 min]**
   I. Proposed New Section for Floor Tolerances - Allen Face
   II. Proposed inclusion of $F_{\text{min}}$ System for Defined Traffic Floors - Allen Face
   III. Proposed New Standard for Floor Flatness and Levelness Based upon Complete Sampling of Surface Areas (Laser Scanning Technology) – Introduction of Philip Lorenzo [Exhibit 1]

5. **Strategic Planning and Discussion [Balance of Meeting]**
   I. ACI / ASCC Joint Committee Concept

6. **Adjournment**

   The next meeting will be on Tuesday April 19, 2016 at the Hyatt in Milwaukee, WI.

**Exhibits**

I. Fall 2015 Minutes
II. Proposal and correspondence regarding proposed formation of joint ACI/ASCC 117 Committee
III. Proposed standard for evaluation of floor flatness and levelness by semi-continuous sampling (laser scanning).