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AGENDA

RESPONSIBILITY IN CONCRETE CONSTRUCTION COMMITTEE

Dalton

**The Sheraton Boston Hotel
Boston, MA
Saturday, September 27, 2003
2:00 p.m. - 5:00 p.m.**

MEMBERS

William M. Klorman, Chairman	Mohammad Iqbal
Florian Barth	James E. Kretz
Kenneth Bondy	James Lefter
Michael J. Boyle	Colin Lobo
Boyd Clark	Jon Mullarky
Scott Greer	Norm Scott
Joe Gutierrez	Ava Shypula
Geoffrey Hichborn, Sr	Thomas Verti
Brad Inman	Bert Weinberg

Emily B. Lorenz, Staff Liaison

1.0 APPROVAL OF MINUTES AND AGENDA

1.1 Approval of Minutes of 2003 Spring Meeting—Vancouver

The Responsibility in Concrete Construction Committee (RCCC) is asked to approve the minutes of the Vancouver meeting, held on March 30, 2003, as distributed.

1.2 Approval of Agenda

RCCC is asked to approve the Boston 2003 Agenda.

2.0 MEMBERSHIP

Chair William M. Klorman will announce any changes to the roster of the RCC Committee. The Chair will introduce any new members and visitors to the meeting. Members are asked to ensure that the data on the roster (*Exhibit 2.0*) are correct.

3.0 ACTIVITIES OF THE COMMITTEE

3.1 Assignment of Responsibility for Code Compliance

In a letter to incoming ACI 318 Chair, Jim Wight, RCCC Chair Klorman suggested revisions in the ACI 318 Commentary and Code that had been approved by RCCC at the Dallas convention.

Action: No action is required until ACI 318 has responded to the suggested revisions.

3.2 Session for Boston Convention

RCCC voted to sponsor a Vancouver convention session presenting case studies dealing with responsibility in concrete construction, with a call for papers to be published in *Concrete International*. A selection committee chaired by Norm Scott and including Bill Klorman, Brad Inman, and Bert Weinberg was to screen the papers. Because of lack of response to the call for papers, the session was postponed to the Boston convention (Fall 2003). Abstracts had been received from Ava Shypula, Ken Bondy, Jim Shilstone, Geoffrey Hichborn, and Jim Lefter. There was only one submission—from Jim Shilstone—as a result of the call for papers in *Concrete International*.

At the Phoenix meeting, the committee decided to contact Charlie Thornton regarding his serving as a “spokesperson” for the group. Chair Klorman wrote a letter to Thornton inquiring about his interest. Thornton indicated he wasn’t able to serve as spokesperson.

Since then, Norm Scott had received other presentation abstracts from Boyd Clark and Jon Mullarky. In consultation with Bert Weinberg and Brad Inman, Scott proposed that the session in Boston be broken into two parts.

Scott was unable to attend the meeting, but the RCCC discussed his proposal and decided that having papers presented by four people, then introducing six new panel members, would take too long for the program to develop properly. An alternative was presenting the four proposed papers, having the presenters serve on the panel, and adding two additional panel members to present differing viewpoints. This idea also was rejected.

Bert Weinberg presented a motion, seconded by Ken Bondy, that the following action be taken: Boyd Clark to prepare a different paper than he had originally proposed and to add this as a fifth prepared presentation. The five presenters would then sit on the panel, and each panel speaker would prepare one question for each of the other panel members to answer. The committee unanimously approved this motion. Due to time constraints, the panel discussion will be a question and answer session.

The speaker lineup and titles for Boston are thus as follows:

Kenneth Bondy	Judges and Building Codes
James Lefter	Responsibility in the Construction Industry
Geoffrey Hichborn	Investigative Methodology on Concrete Foundations in Sulfate Soils
Jon Mullarky	Nobody Wins at the Courthouse
Boyd Clark	The Practice and Duties of Forensic Investigators: How Quality Assurance is Maintained Through the Legal System

Action: RCC members asked to discuss any last minute details with regard to the Boston session.

3.3 Review of Other Organization's Documents

The second edition of ASCE's "Quality in the Constructed Project" was published in 2000 and contains several references to responsibilities of owners, designers, and constructors. Typical references to responsibility from "Quality in the Constructed Project" were attached to the RCC Philadelphia minutes and committee members were asked to study these and comment on them as they relate to RCC concerns. Discussion was postponed at the Dallas, Detroit, and Phoenix RCC meetings. At the

Vancouver meeting, staff liaison Malisch was asked to again mail these references to RCC committee members and to remind them that any comments should be sent to RCCC Chair Klorman by July 1, 2003 so they can be discussed in Boston. Malisch mailed the references to RCCC members on May 2, 2003, with a note urging them to send comments to Klorman by July 1, 2003.

Action: Chair Klorman will lead a discussion of the ASCE references and ways in which these relate to responsibility concerns in ACI documents.

3.4 Committee Ballot: Vote to change the Guidelines for Authority and Responsibility to modify the definition of the Owner's Responsibility.

"Guidelines for Authorities and Responsibilities in Concrete Design and Construction" as they appeared in the September 1995 issue of *Concrete International* are being revised.

A statement of Owner Responsibilities was further revised by Jim Lefter and sent to the committee for balloting May 2, 2001. The original revised statement sent with the letter ballot and updated document denoting Primary and Editorial changes proposed by RCC members were included as *Exhibits 3.6a and 3.6b* in the Dallas RCC minutes. Since the Lefter rewrite invoked so much discussion, Chairman Klorman asked that both the original and proposed-change documents be recirculated prior to the Detroit meeting, at which time the matter was placed on the floor for final discussion and action. RCC members reached consensus on changes to the statement of Owner responsibility at Detroit. (*Exhibit 3.6c in the Vancouver 2003 agenda*) *Concrete International* editors are to implement the new section into the original document and print the entire document some time in 2003. The whole document should be structured to allow for reprints.

Action: Staff liaison Lorenz will report on the status of the document's printing.

3.5 Case Studies

As discussed and agreed to in Toronto, Chairman Klorman requests that additional and continuing case studies be provided by all committee members as our ongoing effort to work with Committee E 803 and others, and possibly develop other committee publications. Chair Klorman requests this be kept an open item.

Action: Committee members should forward any pertinent case studies to Chair Klorman.

3.6 Design-Build Task Group

In October of 2000, ACI Board member Ken Hover proposed that ACI create committee on Design-Build Construction. Because many ACI contractor and designer members are already involved in Design-Build, they have a great deal of experience that they could share. The committee's efforts could foster contractor-designer partnerships, promote cooperative efforts, and improve constructibility. Because this proposed committee would focus less on the technical aspect and more on the administrative or contractual aspects of design-build, it would seem to fit more appropriately into a Board-appointed committee rather than a technical committee structure. The RCCC mission most closely relates to the proposed committee objectives and function. (*See Detroit 2002 Minutes*)

Action: No action is required at this time.

4.0 NEW BUSINESS

4.1 New Responsibility Document

Chair Klorman proposes that RCCC should produce a new document dealing with responsibility. For the last few years, events that require the concrete industry and the community to define responsibility have increased at break neck speed and frequency and with, in many cases, unjustly assigned responsibility. Although there have been a few assorted attempts at creating a responsibility document, Chair Klorman believes it is time that RCCC takes the lead on this. Chair Klorman has prepared an outline of the new document. (*Exhibit 4.1*) Committee members were asked to forward any suggestions or comments to Chair Klorman.

Action: The RCCC will discuss further development of the document.

4.2 RCCC Mission Statement

At the Board's meeting in Vancouver, Anthony Fiorato reported that the mission and scope of the RCCC had been reviewed by the Task Group on Committee Structure (TGCS) (*Exhibit 4.2*). The TGCS agreed that the RCCC's current focus seems to be on technical issues that could be reviewed by the Technical Activities Committee, as recent output from the RCCC has been directed toward ACI 318. As a Board committee, the TGCS felt RCCC should have a more strategic role related to responsibility issues that impact all ACI products.

Action: The RCCC is to review their mission and scope and determine what their strategic mission should be for Board consideration at its fall 2003 meeting.

4.3 Letter to Bill Ingalsbe

Since the Vancouver convention, Chair Klorman has written a letter to Bill Ingalsbe suggesting that he meet with RCCC to share his insight on sulfate litigation and SB800 (*Exhibit 4.3*).

Action: Chair Klorman to lead discussion with Ingalsbe.

4.4 RCCC Opinion Papers

(i) In light of recent events, (ii) as part of the committee's ongoing responsibility and; (iii) consistent with the core functions of the RCCC, Chair Klorman has proposed in an effort to be timelier, that the RCCC publish several Opinion papers (OP). To start, Chair Klorman has requested that an OP be published regarding the responsibility for the sulfate table and for several pertinent issues in SB800 that affect all of ACI's membership. Drafts of the first two OP's will be presented at the Boston meeting.

Action: Chair Klorman to lead discussion on Opinion Papers.

5.0 NEXT MEETING

The RCCC meeting at the Washington, D.C. convention will be held on Sunday, March 14, 2004 from 2:00 to 5:00 p.m.

Action: The RCCC is to discuss possible alternate days and times for their meeting, to avoid multiple conflicts in the future.

6.0 ADJOURNMENT

Attachments:

- Exhibit 2.0: RCCC roster
- Exhibit 4.1 : Outline of new responsibility document prepared by Chair Klorman
- Exhibit 4.2 : Item 12.2 from the BOD meeting in Vancouver
- Exhibit 4.3 : Copy of Chair Klorman's letter to Bill Ingalsbe