



A subsidiary of the American Concrete Institute

Agenda

Scholarship Council

Meeting 1 (closed)

Sunday, March 21, 2010
 10:00 AM – 2:00 p.m.
 Columbus A
 Sheraton Chicago
 Chicago, IL

Meeting 2

Monday, March 22, 2010
 2:00-3:30 p.m.
 Executive Suite 1537
 Sheraton Chicago
 Chicago, IL

Members:

Debrethann Cagley Orsak, Chairperson	Structural	North East
Scott Anderson	Construction	Western
Om Dixit	Practicing Engineer	South East
Lisa Feldman	Education	Canada
Neil Hawkins	Education	Western
Tyler Ley	Education	South West
John Schemmel	Private Practice	Central
Bertold Weinberg	Education	North East

Barrie Atkinson (NV)
 Roger Phares (NV)

Staff: Donna Halstead, Staff Liaison; Lacey Jones, Scholarship/Fellowship Coordinator

The scholarship council will meet two times during the Chicago convention. Meeting 1 will be devoted to interviewing final candidates for ACI Student Fellowships. Meeting 2 will be devoted to final selection of fellowship recipients, selection of awardees for scholarships, and other council business.

MEETING 1

1.0 CALL TO ORDER AND WELCOME BY CHAIR DEBBY ORSAK.

2.0 CANDIDATE INTERVIEWS

10:00 - 10:15 a.m. Todd Davis
10:20 - 10:35 a.m. Matt Fournier
10:40 - 10:55 a.m. K.V. Harish
11:00 - 11:15 a.m. Jennifer Harris
11:20 - 11:35 a.m. Robert Holland
11:40 - 11:55 a.m. Ashlee Hossack
12:00 - 12:15 p.m. Christopher Motter
12:20 - 12:35 p.m. Christopher Shearer
12:40 - 12:55 p.m. Jonathan Stratton
1:00 - 1:15 p.m. David Wald
1:20 - 1:35 p.m. Aaron Woods

3.0 DISCUSSION OF STUDENT FELLOWS

4.0 ADJOURNMENT

MEETING 2

1.0 CALL TO ORDER AND WELCOME BY CHAIR ORSAK.

2.0 APPROVAL OF THE MINUTES OF THE NOV. 8, 2009 MEETING IN NEW ORLEANS.

3.0 SELECTION OF STUDENT FELLOWSHIP RECIPIENTS

ACI Presidents' Fellowship
ACI Baker Student Fellowships (2)
ACI Elmer Baker Student Fellowship
ACI Richard N. White Student Fellowship
ACI BASF Construction Chemicals Student Fellowship
ACI Cagley ACI Student Fellowship
ACI Charles Pankow Foundation ACI Student Fellowship

4.0 REVIEW AND UPDATE OF COMMITTEE ROSTER.

5.0 SELECTION OF SCHOLARSHIP AWARDEES

For Graduate Students:

ACI- W.R. Grace Scholarship

Katharine and Bryant Mather Scholarship

Kumar Mehta Scholarship

ACI Bertold Weinberg Scholarship

ACI Scholarship

Council members previously received binders detailing candidate qualifications with a request to provide rankings to the chair. Chair Orsak has compiled the submittals. Council will be asked to finalize the list of awardees and alternates of each award.

Students who were not selected to receive ACI Student Fellowships will be considered for other awards provided they meet the eligibility criteria for that award.

6.0 AWARD STATUS

Staff Liaison Donna Halstead will present current financial reports (Exhibit A) and update committee on Schwing Scholarship.

7.0 DISCUSSION AND COMMENTS ON EVALUATION AND SELECTION PROCESS.

Committee will discuss John Schemmel's recommendations (Exhibit B) for fellowships and scholarships applications.

Scholarship Coordinator Lacey Jones Staff, will update committee on feedback from applicants. Ms. Jones will present suggested changes to the application.

8.0 SCHOLARSHIP COUNCIL OPERATING GUIDELINES

9.0 ADDING SUSTAINABLE CRITERIA

ACI President Dick Stehly requested the Scholarship Council to review criteria for fellowships and scholarships to add sustainability to current criteria where possible.

11.0 ADJOURNMENT

ACI Foundation
Preliminary Statement of Income and Expenditures
For the Twelve Months Ending December 31, 2009

	YTD Actual	Last YTD Actual	Variance
W. R. GRACE FUND ACTIVITY			
Operating Revenue			
Operating Expenses			
Scholarships & Fellowships	\$3,000.00	\$3,000.00	\$0.00
Postage	1.00	0.00	1.00
Total Operating Expenses	\$3,001.00	\$3,000.00	\$1.00
Net Operating Inc. (Loss)	(\$3,001.00)	(\$3,000.00)	(\$1.00)
Investment Income	133.17	545.80	(412.63)
Total Income (Loss)	(\$2,867.83)	(\$2,454.20)	(\$413.63)
Prior Year Fund Balance	8,705.17	11,159.37	(2,454.20)
Total Fund Balance	\$5,837.34	\$8,705.17	(\$2,867.83)

ACI Foundation
Preliminary Statement of Income and Expenditures
For the Twelve Months Ending December 31, 2009

	YTD Actual	Last YTD Actual	Variance
K&B MATHER FUND ACTIVITY			
Operating Revenue			
Operating Expenses			
Scholarships & Fellowships	\$3,000.00	\$3,000.00	\$0.00
Postage	1.00	0.00	1.00
Total Operating Expenses	\$3,001.00	\$3,000.00	\$1.00
Net Operating Inc. (Loss)	(\$3,001.00)	(\$3,000.00)	(\$1.00)
Investment Income	1,002.80	3,163.53	(2,160.73)
Total Income (Loss)	(\$1,998.20)	\$163.53	(\$2,161.73)
Prior Year Fund Balance	60,648.53	60,485.00	163.53
Total Fund Balance	\$58,650.33	\$60,648.53	(\$1,998.20)

ACI Foundation
Preliminary Statement of Income and Expenditures
For the Twelve Months Ending December 31, 2009

	YTD Actual	Last YTD Actual	Variance
MALHOTRA FUND ACTIVITY			
Operating Revenue			
Operating Expenses			
Payroll	\$0.00	\$143.94	(\$143.94)
Overhead Charges	0.00	33.11	(33.11)
Total Operating Expenses	\$0.00	\$177.05	(\$177.05)
Net Operating Inc. (Loss)	\$0.00	(\$177.05)	\$177.05
Investment Income	0.65	2.94	(2.29)
Total Income (Loss)	\$0.65	(\$174.11)	\$174.76
Prior Year Fund Balance	38.59	212.70	(174.11)
Total Fund Balance	\$39.24	\$38.59	\$0.65

ACI Foundation
Preliminary Statement of Income and Expenditures
For the Twelve Months Ending December 31, 2009

	YTD Actual	Last YTD Actual	Variance
SCHOLARSHIP FUND ACTIVITY			
Operating Revenue			
Donation Revenue	\$4,858.05	\$6,871.48	(\$2,013.43)
Total Operating Revenue	\$4,858.05	\$6,871.48	(\$2,013.43)
Operating Expenses			
Scholarships & Fellowships	1,500.00	3,000.00	(1,500.00)
Postage	5.84	0.00	5.84
Total Operating Expenses	\$1,505.84	\$3,000.00	(\$1,494.16)
Net Operating Inc. (Loss)	\$3,352.21	\$3,871.48	(\$519.27)
Investment Income	741.31	1,979.56	(1,238.25)
Total Income (Loss)	\$4,093.52	\$5,851.04	(\$1,757.52)
Prior Year Fund Balance	41,603.75	35,752.71	5,851.04
Total Fund Balance	\$45,697.27	\$41,603.75	\$4,093.52

ACI Foundation
Preliminary Statement of Income and Expenditures
For the Twelve Months Ending December 31, 2009

	<u>YTD Actual</u>	<u>Last YTD Actual</u>	<u>Variance</u>
SCHWING SCHOLARSHIP FUND ACTIVITY			
Operating Revenue			
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Operating Expenses			
Payroll	\$0.00	\$791.67	(\$791.67)
Overhead Charges	<u>0.00</u>	<u>182.08</u>	<u>(182.08)</u>
Total Operating Expenses	\$0.00	\$973.75	(\$973.75)
Net Operating Inc. (Loss)	\$0.00	(\$973.75)	\$973.75
Investment Income	<u>744.53</u>	<u>2,265.33</u>	<u>(1,520.80)</u>
Total Income (Loss)	\$744.53	\$1,291.58	(\$547.05)
Prior Year Fund Balance	<u>44,471.04</u>	<u>43,179.46</u>	<u>1,291.58</u>
Total Fund Balance	<u>\$45,215.57</u>	<u>\$44,471.04</u>	<u>\$744.53</u>

ACI Foundation
Preliminary Statement of Income and Expenditures
For the Twelve Months Ending December 31, 2009

	<u>YTD Actual</u>	<u>Last YTD Actual</u>	<u>Variance</u>
FELLOWSHIP FUND			
GENERAL ACTIVITY			
Operating Revenue			
Donation Revenue	(\$41,669.00)	\$8,458.00	(\$50,127.00)
Total Operating Revenue	(\$41,669.00)	\$8,458.00	(\$50,127.00)
Operating Expenses			
Marketing & Promotion	492.27	338.64	153.63
Miscellaneous	0.00	95,000.00	(95,000.00)
Total Operating Expenses	\$492.27	\$95,338.64	(\$94,846.37)
Net Operating Inc. (Loss)	(\$42,161.27)	(\$86,880.64)	\$44,719.37
Investment Income	6,402.14	25,838.56	(19,436.42)
Total Income (Loss)	(\$35,759.13)	(\$61,042.08)	\$25,282.95
Prior Year Fund Balance	416,257.74	477,299.82	(61,042.08)
Total Fund Balance	\$380,498.61	\$416,257.74	(\$35,759.13)
Total Outstanding Pledges	\$94,001.00	\$195,001.00	(\$101,000.00)

ACI Foundation
Preliminary Statement of Income and Expenditures
For the Twelve Months Ending December 31, 2009

	YTD Actual	Last YTD Actual	Variance
MEHTA FELLOWSHIP FUND ACTIVITY			
Operating Revenue			
Operating Expenses			
Scholarships & Fellowships	\$3,000.00	\$3,000.00	\$0.00
Postage	1.00	0.00	1.00
Total Operating Expenses	\$3,001.00	\$3,000.00	\$1.00
Net Operating Inc. (Loss)	(\$3,001.00)	(\$3,000.00)	(\$1.00)
Investment Income	350.48	1,199.95	(849.47)
Total Income (Loss)	(\$2,650.52)	(\$1,800.05)	(\$850.47)
Prior Year Fund Balance	21,685.39	23,485.44	(1,800.05)
Total Fund Balance	\$19,034.87	\$21,685.39	(\$2,650.52)

ACI Foundation
Preliminary Statement of Income and Expenditures
For the Twelve Months Ending December 31, 2009

	<u>YTD Actual</u>	<u>Last YTD Actual</u>	<u>Variance</u>
CHARLES PANKOW FELLOWSHIP FUND ACTIVITY			
Operating Revenue			
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Operating Expenses			
Payroll	\$2,500.00	\$2,500.00	\$0.00
Scholarships & Fellowships	10,000.00	10,000.00	0.00
Finalist Expenses	4,691.78	6,144.85	(1,453.07)
Postage	1.42	0.00	1.42
Miscellaneous	18.16	0.00	18.16
Total Operating Expen.	17,211.36	18,644.85	(1,433.49)
Net Operating Inc. (Loss)	(17,211.36)	(18,644.85)	1,433.49
Investment Income	4,000.54	12,989.63	(8,989.09)
Total Income (Loss)	(13,210.82)	(5,655.22)	(7,555.60)
Prior Year Fund Balance	244,184.17	249,839.39	(5,655.22)
Total Fund Balance	230,973.35	244,184.17	(13,210.82)

ACI Foundation
Preliminary Statement of Income and Expenditures
For the Twelve Months Ending December 31, 2009

	<u>YTD Actual</u>	<u>Last YTD Actual</u>	<u>Variance</u>
JAMES CAGLEY FELLOWSHIP FUND ACTIVITY			
Operating Revenue			
Operating Expenses			
Payroll	\$2,500.00	\$2,500.00	\$0.00
Scholarships & Fellowships	7,000.00	7,000.00	0.00
Finalist Expenses	5,142.12	2,879.17	2,262.95
Postage	1.42	0.00	1.42
Miscellaneous	18.16	0.00	18.16
Total Operating Expen.	14,661.70	12,379.17	2,282.53
Net Operating Inc. (Loss)	(14,661.70)	(12,379.17)	(2,282.53)
Investment Income	1,511.46	5,281.60	(3,770.14)
Total Income (Loss)	(13,150.24)	(7,097.57)	(6,052.67)
Prior Year Fund Balance	94,952.43	102,050.00	(7,097.57)
Total Fund Balance	81,802.19	94,952.43	(13,150.24)

ACI Foundation
Preliminary Statement of Income and Expenditures
For the Twelve Months Ending December 31, 2009

	YTD Actual	Last YTD Actual	Variance
PRESIDENTS' FELLOWSHIP FUND ACTIVITY			
Operating Revenue			
Operating Expenses			
Payroll	\$2,500.00	\$2,500.00	\$0.00
Finalist Expenses	4,278.90	3,638.15	640.75
Scholarships & Fellowships	7,000.00	7,000.00	0.00
Postage	1.42	0.00	1.42
Miscellaneous	18.16	0.00	18.16
Total Operating Expen.	13,798.48	13,138.15	660.33
Net Operating Inc. (Loss)	(13,798.48)	(13,138.15)	(660.33)
Investment Income	1,506.32	5,257.74	(3,751.42)
Total Income (Loss)	(12,292.16)	(7,880.41)	(4,411.75)
Prior Year Fund Balance	94,169.59	102,050.00	(7,880.41)
Total Fund Balance	81,877.43	94,169.59	(12,292.16)

ACI Foundation
Preliminary Statement of Income and Expenditures
For the Twelve Months Ending December 31, 2009

	YTD Actual	Last YTD Actual	Variance
RICHARD N. WHITE FELLOWSHIP FUND ACTIVITY			
Operating Revenue			
Donation Revenue	\$0.00	\$100,000.00	(\$100,000.00)
Total Operating Revenue	0.00	100,000.00	(100,000.00)
Operating Expenses			
Payroll	2,500.00	2,500.00	0.00
Finalist Expenses	4,973.52	3,654.39	1,319.13
Scholarships & Fellowships	7,000.00	7,000.00	0.00
Postage	1.42	0.00	1.42
Miscellaneous	18.16	0.00	18.16
Total Operating Expen.	14,493.10	13,154.39	1,338.71
Net Operating Inc. (Loss)	(14,493.10)	86,845.61	(101,338.71)
Investment Income	1,396.14	1,172.96	223.18
Total Income (Loss)	(13,096.96)	88,018.57	(101,115.53)
Prior Year Fund Balance	88,018.57	0.00	88,018.57
Total Fund Balance	74,921.61	88,018.57	(13,096.96)

ACI Foundation
Preliminary Statement of Income and Expenditures
For the Twelve Months Ending December 31, 2009

	YTD Actual	Last YTD Actual	Variance
BASF CONSTRUCT. CHEM. FELLOWSHIP FUND ACTIVITY			
Operating Revenue			
Donation Revenue	\$0.00	\$75,000.00	(\$75,000.00)
Total Operating Revenue	0.00	75,000.00	(75,000.00)
Operating Expenses			
Payroll	2,500.00	0.00	2,500.00
Scholarships & Fellowships	7,000.00	0.00	7,000.00
Finalist Expenses	3,347.74	0.00	3,347.74
Postage	1.00	0.00	1.00
Miscellaneous	18.16	0.00	18.16
Total Operating Expen.	12,866.90	0.00	12,866.90
Net Operating Inc. (Loss)	(12,866.90)	75,000.00	(87,866.90)
Investment Income	1,204.10	22.11	1,181.99
Total Income (Loss)	(11,662.80)	75,022.11	(86,684.91)
Prior Year Fund Balance	75,022.11	0.00	75,022.11
Total Fund Balance	63,359.31	75,022.11	(11,662.80)

ACI Foundation
Preliminary Statement of Income and Expenditures
For the Twelve Months Ending December 31, 2009

	YTD Actual	Last YTD Actual	Variance
ELMER BAKER STUDENT FELLOWSHIP FUND ACTIVITY			
Operating Revenue			
Donation Revenue	\$15,000.00	\$15,000.00	\$0.00
Total Operating Revenue	15,000.00	15,000.00	0.00
Operating Expenses			
Payroll	2,500.00	2,500.00	0.00
Scholarships & Fellowships	7,000.00	0.00	7,000.00
Finalist Expenses	3,182.70	1,253.21	1,929.49
Postage	1.42	0.00	1.42
Miscellaneous	18.16	0.00	18.16
Total Operating Expen.	12,702.28	3,753.21	8,949.07
Net Operating Inc. (Loss)	2,297.72	11,246.79	(8,949.07)
Investment Income	141.34	392.49	(251.15)
Total Income (Loss)	2,439.06	11,639.28	(9,200.22)
Prior Year Fund Balance	11,639.28	0.00	11,639.28
Total Fund Balance	14,078.34	11,639.28	2,439.06

ACI Foundation
Preliminary Statement of Income and Expenditures
For the Twelve Months Ending December 31, 2009

	YTD Actual	Last YTD Actual	Variance
BAKER CONC. CONSTRUCT, INC. MGMT STUDENT FELLOWSHIP FUND ACTIVITY			
Operating Revenue			
Donation Revenue	\$30,000.00	\$30,000.00	\$0.00
Total Operating Revenue	30,000.00	30,000.00	0.00
Operating Expenses			
Payroll	5,000.00	2,500.00	2,500.00
Scholarships & Fellowships	14,000.00	0.00	14,000.00
Finalist Expenses	6,051.14	1,253.21	4,797.93
Postage	3.74	0.00	3.74
Miscellaneous	36.32	0.00	36.32
Total Operating Expen.	25,091.20	3,753.21	21,337.99
Net Operating Inc. (Loss)	4,908.80	26,246.79	(21,337.99)
Investment Income	349.80	790.51	(440.71)
Total Income (Loss)	5,258.60	27,037.30	(21,778.70)
Prior Year Fund Balance	27,037.30	0.00	27,037.30
Total Fund Balance	32,295.90	27,037.30	5,258.60

Summary of Discussion at ACI Scholarship Council Meeting 11/08/09
Re: Schemmel Comments to ACI Scholarship and Fellowship Application

During the Scholarship Council meeting in New Orleans, the member of the council present discussed some of the comments that John Schemmel had previously presented. It was noted that some of the comments have already been incorporated into the applications.

The committee focused its discussion on the bulleted list of items that had been proposed for the application (the discussion notes are shown in orange).

- Personal data as in the current application
- A tabulated list of institutions attended, dates of enrollment, class rank (It was noted that not all students will know their class rank and that we have no way to verify the information), degrees awarded or to be received
- GPA for all degrees awarded or GPA to date for degrees to be received - these values should be scaled, by the applicant, to a 4.0 system (It was noted that not all students will know how to convert their grades to a 4.0 GPA system. Also, we have no way to verify that the conversion is accurate/realistic.)
- A tabulated list of concrete specific classes taken, the grade received, class rank (It was noted that not all students will know their class rank and that we have no way to verify the information), and an indication if the class was required or an elective
- A tabulated list of concrete specific classes scheduled to be taken, when they will be taken, and whether they are required or an elective
- A tabulated list of the structures classes (It was suggested that instead of listing structures classes that it read "other relevant classes such as structures, mechanics, construction, etc.") taken in the junior year and beyond, grade, class rank (It was noted that not all students will know their class rank and that we have no way to verify the information), and an indication if the class was required or an elective
- A tabulated list of the structures classes (It was suggested that instead of listing structures classes that it read "other relevant classes such as structures, mechanics, construction, etc.") scheduled to be taken in the junior year and beyond, when they will be taken, and whether they are required or an elective
- A list of department, college, and university scholarships actually received, the list would not include scholarships that have yet to be, or were not, received (It was suggested to combine this bullet with the one below.)
- A list of scholarships from outside the university actually received, the list would not include scholarships that have yet to be, or were not, received (It was suggested to combine this bullet with the one above.)
- A tabulated list of research, work, or internship experiences, (It was suggested to add "including teaching assistant and lab assistant positions".) start and end dates, and no more than 100 word description of their activities (It was suggested to move the description to the back of the application to keep the front end short and easy.)
- A check box list for membership in relevant student chapters such as ACI, ASCE, XE, Tau Beta Pi, Golden Key, etc with the date of initiation and list of leadership positions held, this list would include a check box to denote when there is no student chapter for an organization at the institution. (It was suggested to change this to read "A tabulated list of memberships in student chapters of relevant organizations such as ACI, ASCE, etc.")
- A listing of extra curricular activities, offices held, dates of involvement, etc