



A subsidiary of the American Concrete Institute

## Agenda

### **Scholarship Council**

Sunday, November 2, 2008

10:00 AM – 1:00 PM

Westmoreland Room

Renaissance Grand Hotel & Suites

St. Louis, MO

#### Members:

Debby R. Orsak, Chair  
Scott M. Anderson  
Lisa R. Feldman  
Neil Hawkins

Kimberly Kramer  
Harold R. Sandberg  
John Schemmel  
Bert E. Weinberg

Barrie Atkinson (NV)  
Roger Phares (NV)

Staff: Thomas H. Adams

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- 1.0 Call to order and welcome. – Chair Debby Orsak
- 2.0 Approval of the minutes of the meetings of March 30-31, 2008 (Exhibit A)

A motion and vote for approval will be requested by the chair.

- 3.0 Review and discussion of committee roster needs.
- 4.0 Discussion of the selection and awards processes.
- 5.0 2008-2009 awards status

The current inventory of available fellowships/scholarships will be reviewed. A schedule for council consideration of applications and action will be established.

- 6.0 SCO operating guidelines

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7.0 Definition of “full time student”

The definition of full-time varies between institutions.

8.0 Transcript submittal requirements

The current requirement is for official transcripts only. This may be a hardship for some students.

9.0 Iranian student eligibility

The US Treasury Office of Foreign Asset Control is responsible for enforcement of the trade embargo on Iran. Monetary fellowship/scholarship awards are allowable as long as the student is studying in the US at the time of receipt of the funds and the monies are deposited in US institutions.

10.0 Other business

11.0 Adjourn

EXHIBIT A



**American Concrete Institute®**  
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Minutes

**Scholarship Council**

**Meeting 1 (closed)**

Sunday, March 30, 2008  
10:00 AM – 1:00 PM  
Penthouse 1915  
Hyatt Regency Century Plaza

**Meeting 2**

Monday, March 31, 2008  
2:00 – 3:30 PM  
Century Suite 602  
Hyatt Regency Century Plaza

Attending:

**Members:**

Debrethann Cagley Orsak, Chair  
Scott Anderson  
Lisa Feldman  
Neil Hawkins

Harold Sandberg  
John Schemmel  
Bertold Weinberg

**Staff** – Thomas Adams, Staff Liaison; Melissa McClain (Meeting 2 only)

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Meeting 1

**1.0 Call to Order**

Chair Debby Orsak called the meeting to order at 10:00 and welcomed council members. The Chair noted that Carson Sweeney would not be part of the interview process due to a personal situation and Brandon Mintz would be interviewed on March 31 due to religious considerations. All council members were in attendance except Kimberly Kramer. (John Schemmel joined the meeting at 12:10 PM.)

**2.0 Candidate Interviews**

The council conducted interviews of 15 minutes in duration each with David Beh, Cristian Gaidicke, Robert Moser, Brian Swartz, Brett Tempest, and Jared Weisman.

**3.0 Adjournment**

Chair Orsak adjourned the meeting at 1:00 PM.

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Meeting 2

**1.0 Call to Order**

Chair Debby Orsak called Meeting 2 to order at 2:05 PM. All council members were in attendance except Kimberly Kramer.

**2.0 Mintz Interview (closed)**

Brandon Mintz, candidate for a fellowship award, was interviewed for 15 minutes.

**3.0 Award of Fellowships and Scholarships**

During the deliberations of the council, it was the consensus of the council that in the future no request for an alternate interview day or time will be granted. A statement will be added to the list of requirements for the fellowships that the student must be able to attend an interview on the Sunday of the Spring ACI convention.

The council discussed the qualifications of the applicants and voted to make the following awards.

ACI Graduate Fellowship – Brian Swartz  
ACI Richard N. While Fellowship – Jared Weisman  
Cagley Foundation Fellowship – David Beh  
Charles Pankow Foundation Fellowship – Brandon Mintz  
ACI W.R. Grace Scholarship – Robert Moser  
Kumar Mehta Scholarship – Ann Marie Langlois  
Katherine and Bryant Mather Scholarship – Andre Garcia  
Bertold E. Weinberg Scholarship – Nazmul Hassan  
ACI Scholarship – Lisa Matchulat

The alternate selected for any scholarship (except Mehta) was Laura Eads.

**4.0 Discussion and Comments on the Evaluation and Selection Process**

There was some discussion about the evaluation and selection process for both the fellowships and scholarships. It was agreed that the council members should not preclude themselves from evaluating an applicant because they know them (i.e. the applicant is the council member's student, or at the same school, or they are related, etc.). If a council member does not put down any points for an applicant on their evaluation sheet, it will be counted as a zero.

Council member John Schemmel has some concerns/issues about the evaluation and selection process. He will formulate them so that the council can discuss them at the next meeting in St. Louis.

**5.0 Adjournment**

Chair Orsak adjourned the meeting at 3:40 PM.