MINUTES

Responsibility in Concrete Construction

Millennium Hotel & Duke Energy Center
Cincinnati, Ohio

Sunday, October 16, 2011
2:00–5:00 P.M.
C-252

1.0 Call to Order

Chair Coleman called the meeting to order at 2:00 P.M. (The attendance list is attached as Exhibit A.) Self-introductions were tabled until after Item 2.0.

2.0 Chair’s Opening Remarks

Chair Coleman gave control of the floor to President Hover, who was visiting the Committee to deliver the Executive Committee’s proposal on how to publish the new Responsibility in Concrete Construction document (Agenda Item 5.2).

President Hover explained that, after several Executive Committee discussions that included Chair Coleman, the Executive Committee is endorsing that the document be published as part of an ACI Special Publication in conjunction with an ACI Convention Session on responsibility in concrete construction. This was determined to be the most practicable method for publishing the document, considering the outside legal review results and given that the Board of Direction has had no precedent on how to publish a document from a Board subcommittee.

Many Committee members responded in disapproval to President Hover’s proposal. Klorman rejected the negative interpretation of Miller-Canfield’s legal review of the document, and did not accept the proposal outlined by President Hover; Klorman further offered to resign from the Committee if the Board of Direction did not find a way to publish the document as a stand-alone ACI-branded item. Bondy seconded Klorman’s opinions, presenting several examples of why such a (stand-alone) document is needed. A majority of Committee members agreed that the document should be published as a stand-alone document, supporting the idea that the document be reviewed via public comment or some other open-type review prior to publishing.

Summarizing the Committee’s opinion, Chair Coleman offered to President Hover that the Committee had clearly desired for the document to be published as a “stand-alone” document, preferably as a Guide or other type of non-mandatory-language document. President Hover offered that he could make no promises, but that he would take this recommendation back to the Executive Committee to try and formulate a resolution.
Following this discussion and the departure of President Hover from the meeting, Chair Coleman called for a 10-minute break at 2:50 P.M.

3.0 Introductions and Approval of Minutes

Chair Coleman called the meeting back to order at 3:00 P.M., as those in attendance introduced themselves. Minutes of the previous meeting in Tampa were approved, as distributed, by a motion from Lobo, seconded by Schneider; the minutes were approved unanimously.

4.0 Committee Activities and Membership

Campo pointed out the Committee Activity Report to the Board of Direction, attached to the meeting agenda. Also recognized were new members Harris and Tymann (and Bognacki, not in attendance).

5.0 Old Business

5.1 RCC Committee Assistance with TAC Summer 2011 Document Review

MacDonald briefly explained his review of a document by the ACI 548 Committee, in which there was an improper citation to ICRI materials. No other issues were noted among the TAC documents undergoing review.

5.2 Convention Session on Responsibility Case-Studies

Chair Coleman outlined the plan for an ACI session on responsibility at the Spring 2013 Convention in Minneapolis, MN. This session could be co-sponsored with the Minnesota Concrete Council; it would most appropriately take place on Contractors’ Day (Tuesday of Convention week).

A proposed outline of the session would include LEED responsibility issues as well as a review of the RCC Document, history and case studies, etc. (Buffenbarger & Tymann: “LEEDigation”; Coleman & MacDonald: Minneapolis local support; Schneider: CLC liaison).

6.0 New Business

Visitor VanOcker addressed the Committee requesting that responsibility be addressed with respect to repair & rehabilitation projects. The Committee was open to the idea; however, no specific document reviews or projects were discussed.

7.0 Adjournment

Meeting was adjourned at 4:45 P.M.

Attachments:
Exhibit A—Meeting sign-in sheet(s)
**Technical Committee Attendees:** The purpose of an ACI technical committee is to reach consensus and publish information on concrete-related issues within its mission. The discussions at the committee's meetings are part of this consensus process, and are not the official position of the committee. Only a published committee document represents the formal consensus of the committee and the Institute.

**Visitors interested in committee membership should contact the chair or visit the ACI website, www.concrete.org, for a membership application.**

Return this Form to the Committee Chair or Secretary
<table>
<thead>
<tr>
<th>Name and Address (Please Print):</th>
<th>Comm.</th>
<th>Visitor?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ben Tyman</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kevin MacDonald</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ken Bondy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Elden Tipping</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ben Ament</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jim Harris</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ken Phoenix, ACI President</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Julie Retherbarger</td>
<td></td>
<td></td>
</tr>
<tr>
<td>David Van Oster</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mike Schneider</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Technical Committee Attendees: The purpose of an ACI technical committee is to reach consensus and publish information on concrete-related issues within its mission. The discussions at the committee's meetings are part of this consensus process, and are not the official position of the committee. Only a published committee document represents the formal consensus of the committee and the Institute.

** Visitors interested in committee membership should contact the chair or visit the ACI website, www.concrete.org, for a membership application.

Return this Form to the Committee Chair or Secretary