



American Concrete Institute®

AGENDA

Responsibility in Concrete Construction

Millennium Hotel & Duke Energy Center
Cincinnati, Ohio

Sunday, October 16, 2011
2:00–5:00 P.M.
C-252

MEMBERS

Jeffrey W. Coleman, Chair

Mark A. Campo, Staff Liaison

Dennis C. Ahal
Casimir Bognacki
Kenneth B. Bondy
Julie K. Buffenbarger
Beverly A. Garnant
James R. Harris
Mohammad Iqbal

Cecil L. Jones
William M. Klorman
Colin Lobo
Kevin A. MacDonald
Thomas O. Malerk
W. Calvin McCall
Joseph C. Sanders

Michael J. Schneider
Eldon Tipping
Benjamin B. Tymann
Woodward L. Vogt
George R. Wargo

1.0 CALL TO ORDER AND INTRODUCTIONS

2.0 CHAIR'S OPENING REMARKS

3.0 APPROVAL OF MINUTES

4.0 COMMITTEE ACTIVITIES AND MEMBERSHIP

- 4.1 RCC Committee Activity Report to the Board of Direction (see **Attachment A**)
- 4.2 Membership updates

Board Committee: Responsibility in Concrete Construction

Chair: Jeff Coleman

Staff Liaison: Mark Campo

Date: 8/15/11

**BOARD COMMITTEE ACTIVITY REPORTS
(Including Advisory Committees and Task Groups)**

In an effort to get Board committees to think strategically, the Board of Direction has requested that Board committee Chairs/Staff Liaisons provide a summary report on the five items listed below, including expected dates for completion, as appropriate.

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1. Committee’s Major Goals / Objectives for Next 12 Months – (up to five, with expected target dates for completion)

- Edits/maintenance to new responsibility document, “Responsibility in Concrete Design and Construction,” as presented to Board of Direction (if needed).
- Review ACI mandatory language documents and identify issues related to assignment of responsibility (as needed).
- Sponsor Session on responsibility case studies at ACI Convention.

2. Summary of Activities of Importance at Spring 2011 Convention – Tampa (highlight major items from last meeting minutes & action taken. Example: Examine viability of maintaining two ACI Journals—No consensus was reached, this item will be placed on the agenda for the next meeting)

- Finalized and approved responsibility document for presentation to the Board of Direction.
- Assigned a task group to assemble responsibility Session.

3. Intervening Actions Since Spring 2011 Convention – Tampa

- Executive Committee Summer 2011 meeting in which the legal-counsel review of the responsibility document was discussed.
- TAC Summer 2011 document review; nine documents (including 3 Specifications & 2 Codes) were reviewed for proper assignment of responsibilities within the document.

4. Summary of Anticipated Activities at Fall 2011 Convention – Cincinnati (i.e. highlight major items on current meeting agenda)

- Review & discuss the Board of Direction’s acceptance of the new responsibility document.
- Review any responsibility issues encountered during TAC Summer 2011 document review.
- Continue with planning for Session on responsibility case studies.

5. Status of Outstanding Board Assignments

- The committee is proceeding with the ongoing review of mandatory-language documents for assignments of responsibility.