AGENDA

Responsibility in Concrete Construction

Millennium Hotel & Duke Energy Center
Cincinnati, Ohio

Sunday, October 16, 2011
2:00–5:00 P.M.
C-252

MEMBERS

Jeffrey W. Coleman, Chair
Mark A. Campo, Staff Liaison

Dennis C. Ahal  Cecil L. Jones  Michael J. Schneider
Casimir Bognacki  William M. Klorman  Eldon Tipping
Kenneth B. Bondy  Colin Lobo  Benjamin B. Tymann
Julie K. Buffenbarger  Kevin A. MacDonald  Woodward L. Vogt
Beverly A. Garnant  Thomas O. Malerk  George R. Wargo
James R. Harris  W. Calvin McCall
Mohammad Iqbal  Joseph C. Sanders

1.0 CALL TO ORDER AND INTRODUCTIONS
2.0 CHAIR’S OPENING REMARKS
3.0 APPROVAL OF MINUTES
4.0 COMMITTEE ACTIVITIES AND MEMBERSHIP
   4.1 RCC Committee Activity Report to the Board of Direction (see Attachment A)
   4.2 Membership updates
5.0  OLD BUSINESS

5.1  RCC Committee Assistance with TAC Summer 2011 Document Review

*Background:* A total of nine documents—including five mandatory-language Specifications & Codes—were up for review during the Summer 2011 TAC document review. Reviewers for these documents will discuss any responsibility issues that they commented on during the review cycle.

5.2  Report on status of *Responsibility in Concrete Construction* Document

*Background:* The ACI Board of Direction, at their meeting on April 7, 2011 in Tampa, voted to *accept* the RCC Document and to have the document reviewed by legal counsel (legal review to be reported at the Executive Committee meeting on June 13–14, 2011).

5.3  Discussion on Future Committee Activities

5.3.1  Convention Session on Responsibility Case-Studies

5.3.2  Additional ideas: Chair Coleman’s list from Tampa meeting

6.0  NEW BUSINESS

7.0  ADJOURNMENT

ATTACHMENTS:

- Attachment A—RCC Activity Report to the Board of Direction

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In an effort to get Board committees to think strategically, the Board of Direction has requested that Board committee Chairs/Staff Liaisons provide a summary report on the five items listed below, including expected dates for completion, as appropriate.

1. **Committee’s Major Goals / Objectives for Next 12 Months** – (up to five, with expected target dates for completion)
   - Review ACI mandatory language documents and identify issues related to assignment of responsibility (as needed).
   - Sponsor Session on responsibility case studies at ACI Convention.

2. **Summary of Activities of Importance at Spring 2011 Convention – Tampa**
   (highlight major items from last meeting minutes & action taken. Example: Examine viability of maintaining two ACI Journals—No consensus was reached, this item will be placed on the agenda for the next meeting)
   - Finalized and approved responsibility document for presentation to the Board of Direction.
   - Assigned a task group to assemble responsibility Session.

3. **Intervening Actions Since Spring 2011 Convention – Tampa**
   - Executive Committee Summer 2011 meeting in which the legal-counsel review of the responsibility document was discussed.
   - TAC Summer 2011 document review; nine documents (including 3 Specifications & 2 Codes) were reviewed for proper assignment of responsibilities within the document.

4. **Summary of Anticipated Activities at Fall 2011 Convention – Cincinnati**
   (i.e. highlight major items on current meeting agenda)
   - Review & discuss the Board of Direction’s acceptance of the new responsibility document.
   - Review any responsibility issues encountered during TAC Summer 2011 document review.
   - Continue with planning for Session on responsibility case studies.
5. **Status of Outstanding Board Assignments**

- The committee is proceeding with the ongoing review of mandatory-language documents for assignments of responsibility.