

ACI Committee 515 – October 26 Meeting Minutes

10:30 – 12:00, Pittsburgh Weston, Lawrence Room

Chair – Fred Goodwin

<u>Attendees and Status</u>	<u>Voting</u>	<u>Non-Voting</u>
Paul Gaudette		X
Jim McDonald		X
Heather Stiner		X
Kyle deBruyn	X	
Frank Verano		X
Kelly Dudley		X
Terry Mcdonald		X
Jim Caruth	X	
Pat McGrath	X	
Julie Buffenbarger		X
Jay Paul		X
Jorge Costa		X
Paul Noyce		X
Art Weiss	X	
Benoit Bissennette U of Laval		X
Oon-Soo Ooi	X	
Mark Green		X
Jim Davy		X
Justin Norvell		X

Meeting was called to order 10:30AM

Agenda and roster reviewed and minutes of spring 2010 meeting declared approved (Quorum present with 6 of 12 voting members (50%>40% per TCM 2.3.7), including chair)

J. Buffenbarger of ACI 130 gave a presentation on Sustainability and Concrete. The committee thanks ACI 130 and Ms. Buffenbarger for their contributions.

There was general discussion on what needs to be / should be done to get to the point of having a document that can be resubmitted to TAC. The options discussed are:

- 1) Rework the document that was previously submitted and 3R'd
- 2) Rework the existing document to bring to current level of knowledge
- 3) Rework the existing PCA document

SSPC offered to collaborate with ACI to produce a joint document. Fred asked that TAC initiate a "Letter of Understanding" to allow 515 and SSBC to work together in a recognized fashion. The attending member from SSPC stated that she had been given authorization to commit SSPC to this joint venture. It was further commented that often collaboration is done between agencies without a formal LOA. No definitive determination on an LOA was reached.

The TAC representative suggested that 515 submit to TAC an overview / summary of proposed document. TAC will comment on scope and structure to give direction on moving forward.

The 2001 "Proposed 515" document was reviewed briefly and suggested as an appropriate overview or summary for submission to TAC.

Fred said that he would post the 2001 "Proposed 515" to the web site for review and comment by the committee members. The goal is to either approve this document or use it as a base to create a submission for TAC per the above.

Fred will issue a membership review to be completed by December 1, 2010 to finalize committee membership by early December.

Fred asked that all interested in joining the 515 Committee are to apply on line and indicate preference for voting or nonvoting status such that they can take part in December 1st membership review.

There was discussion around the broad possible scope to the topics dealt with in the 515 document. The document needs to be a balance between including that which needs to be there but not becoming too cumbersome. It was commented that a document can become too large and cumbersome to be useful. Options discussed are:

- 1) Multiple documents with smaller scope to each
- 2) Single document with a tool for guiding users around the beast

Paul Noyce volunteered to produce a first draft of a decision tree for probable inclusion in a single large document that would guide users through the new document.

Plan for moving forward is to hold a webinar in January 2011 for all committee members per the membership review. Topics for discussion and decision will be:

- 1) Appropriateness of the decision tree
- 2) One document or multiple documents
- 3) Appropriateness of the 2001 "Proposed 515" document for submission to TAC or new Table of Contents

The committee wishes to thank Mr. Jim Caruth for recording the meeting minutes.

Meeting declared adjourned 12PM