



American Concrete Institute®

## **AGENDA**

### **Responsibility in Concrete Construction Committee**

Westin Convention Center & David L. Lawrence Convention Center  
Pittsburgh, Pennsylvania

Sunday, October 24, 2010

2:00 P.M. – 5:00 P.M.

W-Fayette

### **MEMBERS**

Jeffrey W. Coleman, Chair

Mark A. Campo, Staff Liaison

Dennis C. Ahal  
Kenneth B. Bondy  
Julie K. Buffenbarger  
Boyd A. Clark  
Beverly A. Garnant  
Mohammad Iqbal  
Cecil L. Jones

William M. Klorman  
Jim E. Kretz  
Colin Lobo  
Kevin A. MacDonald  
Thomas Malerk  
W. Calvin McCall  
Matthew A. Offenberg

Joseph C. Sanders  
Michael J. Schneider  
Eldon Tipping  
Woodward L. Vogt  
George R. Wargo

#### **1.0 CALL TO ORDER AND INTRODUCTIONS**

#### **2.0 CHAIR'S OPENING REMARKS**

#### **3.0 APPROVAL OF MINUTES – Sunday, March 21, 2010, Chicago, IL**

#### **4.0 MEMBERSHIP**

Chair Coleman will welcome five new members to the RCC Committee. Cecil Jones, Calvin McCall, Woody Vogt, and George Wargo became active members at the conclusion of the Spring 2010 Convention. Additionally, Julie Buffenbarger was

appointed in August 2010 by ACI President Richard Stehly upon the departure of Ron Burg from the Committee (now serving as ACI Executive Vice President).

## **5.0 SPECIAL PRESENTATION**

5.1 *“The Big Dig: Seven Lessons Learned”* – B. Tymann and K. Sullivan

## **6.0 COMMITTEE ACTIVITIES**

6.1 RCC Committee Activity Report to the Board of Direction (**Attachment A**)

6.2 Committee Assistance with TAC Review Process

A total of thirteen documents—including three mandatory-language specifications—were up for review during the Summer 2010 and Fall 2010 TAC document review cycle, as well as an additional review of ACI 318-11. Reviewers for these documents will discuss any responsibility issues that they commented on during the reviews.

6.3 *Responsibility in Concrete Construction* Document

Review/discuss ballot results and finalization strategy for the document.

## **7.0 NEW BUSINESS**

## **8.0 ADJOURNMENT**

### **ATTACHMENTS:**

Attachment A – RCC Activity Report to the Board of Direction

**Board Committee: Responsibility in Concrete Construction**

**Chair: Jeff Coleman**

**Staff Liaison: Mark Campo**

**Date: 9/8/10**

**BOARD COMMITTEE ACTIVITY REPORTS  
(Including Advisory Committees and Task Groups)**

In an effort to get Board committees to think strategically, the Board of Direction has requested that Board committee Chairs/Staff Liaisons provide a summary report on the five items listed below, including expected dates for completion, as appropriate.

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**1. Committee’s Major Goals / Objectives for Next 12 Months – (up to five)  
(with expected target dates for completion)**

- Finalize the new responsibility document, “Responsibility in Concrete Design and Construction,” by or soon after the meeting in Pittsburgh.
- Submit the new responsibility document to the Board of Direction for approval.
- Review ACI mandatory language documents and identify issues related to assignment of responsibility (as needed).

**2. Summary of Activities of Importance at Spring 2010 – Chicago  
(highlight major items from last meeting minutes & action taken. Example: Examine viability of maintaining two ACI Journals—No consensus was reached, this item will be placed on the agenda for the next meeting)**

- Discussed additions/changes to new responsibility document as per the comments passed on by the Technical Activities Committee. A task group was formed to individually review and incorporate these changes into the document.

**3. Intervening Actions Since Spring 2010 Convention – Chicago**

- Continued editing of responsibility document. Shortly after the Spring 2010 meeting, a task group met by web-conference to individually discuss the changes suggested by the Technical Activities Committee.
- Provided off-cycle review of ACI 318-11, as well as 9 other documents in the Fall 2010 TAC Document Review, including mandatory-language documents ACI 548.E, -F, and -G.

**4. Summary of Anticipated Activities at Fall 2010 Convention – Pittsburgh  
(i.e. highlight major items on current meeting agenda)**

- Finalize the new responsibility document and examine options for its publication and possible inclusion into the introduction (non-mandatory) section of the ACI 318 Building Code.

**5. Status of Outstanding Board Assignments**

- The committee is proceeding with the ongoing review of mandatory-language documents for assignments of responsibility.