



American Concrete Institute®
Advancing concrete knowledge

AGENDA

RESPONSIBILITY IN CONCRETE CONSTRUCTION COMMITTEE

Young Room B
Kansas City Marriott Downtown
Kansas City, MO
Sunday, November 6, 2005
2:00 p.m. - 5:00 p.m.

MEMBERS

Jon Mullarky, Chair
Florian Barth
Kenneth Bondy
Ronald Burg
Boyd Clark
Jeffrey Coleman
Joe Gutierrez
Geoffrey Hichborn, Sr
Brad Inman

Mohammad Iqbal
William M. Klorman
James E. Kretz
Colin Lobo
Thomas Malerk
Norm Scott
Ava Shypula
Bert Weinberg

Michael L. Tholen, Staff Liaison

1.0 APPROVAL OF MINUTES AND AGENDA

1.1 Approval of Minutes of 2005 Spring Meeting—New York, NY

The Responsibility in Concrete Construction Committee (RCCC) is asked to approve the minutes of the New York, NY meeting, held on April 17, 2005, as distributed.

1.2 Approval of Agenda

RCCC is asked to approve the Kansas City 2005 Agenda.

2.0 MEMBERSHIP

Chair Jon Mullarky will announce any changes to the roster of the RCC Committee. The Chair will introduce any new members and visitors to the meeting. Members are asked to ensure that the data on the roster (*Exhibit 2.0*) are correct.

3.0 ACTIVITIES OF THE COMMITTEE

3.1 Briefing on “Standard of Care.”

Jeff Coleman will give a brief presentation on what constitutes the “Standard of Care to help the Committee better understand how ACI documents can be interpreted in a legal setting.

Action: This item is for information only and no action is required.

3.2 Review of CASE Document 962 D

In San Francisco, a suggested resource for RCCC was the CASE Document 962 D, “A Guideline Addressing Coordination and Completeness of Structural Construction Documents,” prepared by the Council of American Structural Engineers. In New York, staff was asked to purchase a copy of the document and have it reviewed by Ken Bondy and Florian Barth. Ken Bondy and Florian Barth will present their comments on the document.

Action: This item is for information only and no action is required.

3.3 Case Studies

Bill Klorman has requested that case studies be kept as an open item on the RCCC agenda. Case studies dealing with responsibility issues can be used by college professors who teach courses including this subject, and it has been noted that courses dealing with responsibility issues may be included in ABET accreditation requirements for schools.

Action: Committee members should forward any pertinent case studies to Bill Klorman.

3.4 Future Convention Sessions

As requested by Acting Chair Mullarky in New York, Boyd Clark will present an outline for future ACI Convention sessions.

Action: Committee members are asked to forward any ideas for future convention sessions to Boyd Clark.

3.5 New Responsibility Document

In Washington, DC, RCCC members decided to draft a new responsibility document, with task groups assigned to each of the different entities involved in a construction project: owner, design professional, general contractor, D-B contractor, subcontractor, specialty subcontractor, material supplier, testing/inspection, and forensic consultants. Scott suggested "Guidelines for Forensic Engineering Practice," published by ASCE, as a source of good information (*Exhibit 3.5* in the New York Agenda). It was noted that each task group may publish opinion papers as they deal with issues during document development. The following motion was unanimously approved: "RCCC develop a new document, 'Responsibility in Concrete Design and Construction,' and to do so, establish nine task groups. Each task group is associated with an entity involved in construction. Each task group will have a chair whose responsibility it will be to draft an outline of each group's goals 30 days before the San Francisco convention, and to report on these findings at the convention." The task groups are as follows:

Owner

Jon Mullarky-Chair

Bert Weinberg

Tom Malerk

Design Professional

Norm Scott-Chair

Ken Bondy

Florian Barth

General Contractor

Bill Klorman-Chair

Jim Kretz

Brad Inman

D-B Contractor

Brad Inman-Chair

Bill Klorman

Jim Kretz

Subcontractor

Jim Kretz-Chair

Ken Bondy

Bill Klorman

Specialty Subcontractor

Ken Bondy-Chair

Bill Klorman

Norm Scott

Material Supplier

Colin Lobo-Chair

Ken Bondy

Jon Mullarky

Geoff Hichborn

Testing/Inspection

Mike Boyle-Chair

Ava Shypula

Geoff Hichborn

Boyd Clark

Forensic Consultants

Boyd Clark-Chair

Norm Scott

Ken Bondy

Mike Boyle

Bill Klorman

Geoff Hichborn

Florian Barth

Only two outlines were provided at the San Francisco convention, the Owner and the Material Supplier (See *Exhibits 4.1a and 4.1b* in the San Francisco minutes). Due to time constraints, there was limited discussion at the San Francisco convention.

An outline for Responsibilities of Specialty Subcontractors was discussed in New York. Because most of the task groups had not yet completed an outline, further discussion was postponed until the Kansas City convention. All task groups were asked to bring their outlines to the level of the outline for Responsibilities of Specialty Subcontractors and forward them to Chair Mullarky by September 1, 2005.

Action: Each task group will present their outline for discussion by the Committee.

4.0 NEW BUSINESS

4.1 Discussion of ACI 318-05 Review for Responsibility Statements

In New York, staff was asked to perform a search for “responsibility” or related words in mandatory-language ACI documents. Ward Malisch and Staff Liaison Tholen performed the search in ACI 318-05 and highlighted responsibility statements in a .pdf file that was posted on the Committee website. The document can be viewed on the committee website by going to the committee member work area. It is located in the document library under draft documents. Contact Staff Liaison Tholen if you would like to have a copy sent directly to you.

Action: The committee will discuss the responsibility statements in ACI 318-05 and

determine the need for any suggested revisions.

4.2 Discussion of ACI 332-04 Review for Responsibility Statements

In New York, staff was asked to perform a search for “responsibility” or related words in mandatory-language ACI documents. Staff Liason Tholen performed the search in ACI 332-04 and highlighted responsibility statements in a .pdf file that was posted on the Committee website. The document can be viewed on the committee website by going to the committee member work area. It is located in the document library under draft documents. Contact Staff Liaison Tholen if you would like to have a copy sent directly to you.

Action: The committee will discuss the responsibility statements in ACI 332-04 and determine the need for any suggested revisions.

5.0 NEXT MEETING

The RCCC meeting at the Charlotte convention will be held on Sunday, March 26, 2006 from 2:00 to 5:00 p.m.

6.0 ADJOURNMENT

Attachments:

- Exhibit 2.0: RCCC roster

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