

Minutes of Meeting
ACI Committee 121
Quality Assurance Systems for Concrete
The Rio All-Suites Hotel
Las Vegas, NV
Sunday, October 14, 2018
3:00 to 5:00 pm
Room: Tropical F

1. Call to Order and Welcome
The Chair, Michelle, called the meeting to order at 3:00
2. Introduction of Members and Guests
The ten attending members and three guests introduced themselves.
3. Update of Membership Status
There was no change in membership.
4. Establish Date of next Meeting
The next meeting will be requested to move to Monday, March 25, 2019, 10:00 to 12:00 PM in Quebec City, QC.
5. Attendance
Attending were the following (Appendix A):

Voting Members:

1. Michelle Walters	4. John Hausfeld
2. John Ardahl	5. Sam Lines
3. Tom Tyler	6. Oon-Soo Ooi

Guests:

1. Eric Carleton	3. Ali Erbehtas
2. Bruce Chattin	4. Keila Lombardozi
6. Approval of Minutes from (Previous) Meeting
Minutes from Las Vegas were accepted, motion by T. Tyler and seconded by S. Lines.
7. Announcements
8. Old Business
 - A. Revision to existing "QMS Document" – 121R-xx, "Guide for Concrete Construction Quality Systems in Conformance with Whatever You So Chose"

- A request to rewrite TAC should be sent to TAC, using the new ACI form (which is available online) describing the reason and content of the proposed rewrite.
- Subcommittee meetings offline via teleconference will start to discuss chapter writing and coordinate effort.
- Sam Lines volunteered to write a risk chapter (new or under “Concept”, Chapter 5).
- Decision making flowchart discussed to simplify the document.

9. New Business

- A. Audit Document 121XR – Guide to Auditing in the Concrete Industry
- a. On hold while re-write effort is on-going.

10. Chair Breakfast Update

The Chair attended the breakfast on October 15th, after the committee meeting, and was provided the following update to TAC activity:

- Document Development Website
 - Will soon be able to store the history of document development, will be launched Spring, 2019.
 - Standard Adoption Outreach
 - Concrete Research Council
 - Will award potentially 5 projects, applications due Dec 1, 2018.
 - In 2018, 8 projects were awarded.
- Document Development Discussion
 - Provided feedback on discussion of the 8 year reapproval, likely to change to a continual improvement of documents.

11. Adjourn

The meeting was adjourned at 5:00 pm.

Michelle Walters _____

Chair

Tom Tyler _____

Secretary

Attachments:

Appendix A – Sign in Sheet



Committee Meeting Sign In Sheet**

Page:

Committee:

ACI 121 FALL 2018

Date:

10-14-2018

Name and Address (Please Print):

* Members - Please give address, phone number, and e-mail only if changed

* Visitors - Please give complete address, phone number, and e-mail

Comm.
Member
?

Visitor?
**

Michelle Walters

✓

SAM LINES

✓

THOMAS TYLER

✓

ERIC CARLETON NPCA ecarleton@precast.org

✓

Bruce Morgan ^{See list} 208 878 1622

✓

JOHN HAUSFELD BAFCA 513-616-5833

✓

Keida Lombardozzi Clark Concrete Contractors ²⁴⁰⁻²⁷⁸⁻⁵²⁹⁰
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✓

Jon B. Ardahl

✓

Ali Erbakter, Oregon State University, erbakter@oregonstate.edu

✓

Dam-Soo Owi

✓

*Technical Committee Attendees: The purpose of an ACI technical committee is to reach consensus and publish information on concrete-related issues within its mission. The discussions at the committee's meetings are part of this consensus process, and are not the official position of the committee. Only a published committee document represents the formal consensus of the committee and the institute.

**Visitors interested in committee membership should contact the chair or visit the ACI website, www.concrete.org, for a membership application.