



international[®]

Donald F. Meinheit
Wiss, Janney, Elstner Associates, Inc.
120 North LaSalle, Suite 2000
Chicago, IL 60606
Phone: 312-372-0555
Fax: 312-372-0873
e-mail: dmeinheit@wje.com

TO: ACI Committee 533 - Precast Panels
FROM: Donald Meinheit, Secretary, ACI 533
DATE: October 14, 2004
SUBJECT: Committee Meeting Announcement
ACI Fall Convention, 2004, San Francisco
LOCATION: Union Square 20, Hilton San Francisco
TIME: Sunday, October 24, 2004, 8:30 a.m. – 11:30 a.m.

AGENDA

1. Call to order / introduction of members and visitors
2. Review/discuss/approval of previous minutes – Washington D. C., March 14, 2004
3. Membership changes
 - 3.1 New members and changes in membership
 - 3.2 Address changes / roster corrections / e-mail addresses
4. Committee reports
 - 4.1 Review status of Draft No. 8 of guide specifications
 - 4.2 Revisions of Chapters of ACI 533R - 93
5. New business
 - 5.1
6. Future meetings
 - 6.1 Next meeting: Spring 2005 April 17 - 21, 2005 – New York City Hilton
7. Adjournment

If you are unable to attend this scheduled committee meeting, please notify the Secretary at the above address, telephone number, or e-mail address.