1. CALL TO ORDER AND INTRODUCTIONS AND WELCOME OF COMMITTEE MEMBERS
   1.1. WELCOME ANY NEW VOTING MEMBER
2. APPROVAL OF MINUTES – FALL 2017 ANAHEIM MEETING
3. MEMBERSHIP:
   3.1. BALANCE: VOTING MEMBERS 15: ASSOCIATE MEMBERS 6, 2 CONSULTING = 22 TOTAL
   3.1.1. DISCUSSION TO MOVE VOTING MEMBERS WHO DO NOT ATTEND TO ASSOCIATE MEMBERS
         3.1.1.1. PLEASE REMEMBER TO KEEP YOUR ACI MEMBERSHIP AND ON-WEB INFORMATION CURRENT.
4. CORRESPONDENCE AND ANNOUNCEMENTS
   4.1. ANY CHANGES OF POSITIONS NOTED:
         4.1.1. ??
5. COMMITTEE LIASON REPORTS
   5.1. ACI 301 & 301H - WAGNER
   5.2. ACI 310 - ROWLAND
   5.3. ACI 347 – SPAHR
   5.4. ACI 117- FORSTER
   5.5. ACI 124 - MIKE FAUBEL
   5.6. ACI 309 - DORFMUELLER
6. OLD BUSINESS:
   6.1. RENEWAL OF DISCUSSION ON SCOPE OF REVISIONS
         6.1.1. UPDATE REFERENCES WHERE POSSIBLE TO BE MORE CURRENT POTENTIAL TO USE ACI PUBLICATION CONCRETE: A PICTORIAL CELEBRATION
         6.1.2. NEWER TRENDS AND TECHNOLOGIES, SUCH AS INTERNAL CURING, FORMING SYSTEMS,
         6.1.3. UPON VOLUNTEERING TO EXTEND CRAWFORD AS CHAIR TO ANOTHER TERM, SPECIFIC GOALS WERE REQUESTED BY TAC. THE APPLICATION REFLECTS: GOALS I WOULD LIKE TO ACCOMPLISH DURING MY TERM: GAIN CONGRUENCY BETWEEN OUR GUIDE AND THE NEWLY PUBLISHED GUIDE TO FORMED SURFACES. WE WOULD LIKE TO UPDATE SOME PHOTOS AND REFERENCES AND INCLUDE A CHAPTER ON SUSTAINABILITY, AND ADDRESS OTHER METHODS OF ACHIEVING ARCHITECTURAL CONCRETE SUCH AS SHOTCRETE.
7. DISCUSSION OF GOALS
   COMMITTEE MISSION: DEVELOP AND REPORT INFORMATION ON PRODUCTION OF ARCHITECTURAL FINISHES FOR CAST-IN-PLACE CONCRETE.
   GOALS: 1) DEVELOP MATRIX TO COMPARE TYPES OF ARCHITECTURAL CONCRETE FINISHES; 2) COORDINATE WITH ACI COMMITTEE 347.2 R 14 TO DEVELOP A REVISED ARCHITECTURAL CONCRETE SPECIFICATION; 3) DEVELOP A STANDARD TEMPLATE OF INFORMATION SO A SERIES OF CASE STUDIES CAN BE PRODUCED FOR REFERENCE IN ARCHITECTURAL CONCRETE PROJECTS.
   7.1. ADDING COMPONENTS TO HELP ARCHITECTS, ENGINEERS, OWNERS AND BIDDING CONTRACTORS
         7.1.1. POSSIBLE HOT TOPICS OR SESSIONS
   7.2. REASONABLENESS AND EFFECTS ON COST AND SCHEDULE
         7.2.1. REFERENCE TO ACI 347 GUIDE FOR FORMED SURFACES
   7.3. IMPORTANCE OF BOTH PRE-BID AND PRE-CONSTRUCTION CONFERENCES
   7.4. EXPAND DISCUSSION ON POST CONSTRUCTION PROTECTION/DAMAGE/CLEANING
7.5. Coordination with 347

7.5.1. Especially the Guide for Formed Surfaces

7.5.1.1. It was discussed that this committee reference Table 3.1A from the Form Surfaces Guide

7.5.1.2. Treated vs. Untreated Surfaces

7.6. Coordination with ACI 309.2R-15

7.7. Consideration of Shilstone publication on surface especially as dealing with color

8. Revisions to 303 Guide:

8.1.1. If time permits, potential review from committee members on assigned chapters maintained for future reference. **Bold indicates documents in work folders on our web page under New Business**

8.1.1.1. **Rolf Spahr** – Current sections 3.1, 3.2, 5.1 and 5.2.

8.1.1.2. Current CH 6 and possible CH on sustainability

8.1.1.3. **ACI 524 Notes**

8.1.1.4. **Steve Crawford** – Current chapters 4 and 8, and possibly 7.

8.1.1.5. **Greg Wagner** – Current chapters 2, 4 and 6.

8.1.1.5.1. See Larry Rowland comments

8.1.1.6. **Chris Forster** (from last meeting) – Serve as go to person for photos and illustrations.

8.1.1.7. **Dan Dorfmüller**, by reference in the agenda, current chapters 2 and 9

8.1.1.8. **Jim Horst retired any volunteers for current chapter 5**

8.1.1.9. **Michael Faubel** agreed to review the guide and would advise what chapters he would be interested in.

8.1.1.10. Webinars did not happen between conventions, we will attempt to do this again between now and the Las Vegas convention

8.1.1.11. Current version needs to be re-balloted which will take place following the convention.

9. Old Business:

9.1. Coordination

9.1.1. Use the word non-absorptive to be congruent with 6.2.1.8

9.1.2. Find all the references to \( f_c \) and take out of the guide.

9.1.2. Discussion on whether the definition of Architectural Concrete is clear and universal

9.1.2.1. Question about where does it start and how does it differ from exposed to view and decorative concrete. Coordination with 301 is necessary

9.1.2.2. Forster… data base history to be included in bid documents update

10. Presentation of work by committee members (please advise if you would like to show work you have been involved)

11. Other Business

11.1. Open for Discussion

11.2. Adjourn

11.2.1. Motion to adjourn