1. **Call to order**

Meeting to order at 10:30 a.m.

2. **Attendee introduction** (name and affiliation)

   The following members and visitors were in attendance.

   **Voting Members**

   Paul Ziehl (Chair)  
   Aaron Larosche (Secretary)  
   Nicholas J. Carino  
   John Frauenhoffer  
   Dan McCarthy  
   Jason Johnson  
   Tonni Nanni

   **Associate Members**

   Gaur Johnson  
   Diego Arabbo  
   Filippo Masetti

   **Visitors**

   Gene Stevens  
   Tom McCurry  
   Jeremiah Fasl  
   Lai Lau  
   Allyn Luke

3. **Approval of and changes to agenda**

4. **Approval of the last meeting minutes** (document available at committee website)

5. **Announcements**

   Congratulations to Carl (Chuck) Larosche for being awarded Fellow

6. **Chair’s report**

   Chair’s remarks (P. Ziehl): - Chair provides outline of meeting including the desire to complete revisions to 437R-03
   Membership (A. Larosche): - No changes to membership
7. Old business

7.1 Revisions to ACI 437R-03 - Strength Evaluation of Existing Concrete Buildings

The committee completed a web ballot of the 437R-03 document. The negative comments resulting from this ballot were balloted during this meeting. The results of these resolutions are attached at the end of this document.

Following the conclusion of revisions Chair agrees to discuss the format of the references chapter with the committee TAC representative prior to providing TAC with a formal review copy.

Chair discusses requirement to provide external reviewers for the document.

7.2 Revisions to ACI 437.1R-07 - J. West, D. Heidbrink, M. ElBatanouny, N. Carino

Task group to provide update of status during the next meeting – Philadelphia (Fall 2016)

7.3 Update on ACI 437.2-13 - N. Galati, F. Masetti, D. Arabbo, M. ElBatanouny

N. Galati provides the committee with a presentation discussing the findings of the Task Group’s review of 437.2-13 document. The task group was formed during the meeting in Denver (Fall 2015). The task group suggests considering changes to this document. Changes would be considered new business.

7.4 Update on interactions with ACI 318-C

Chair Ziehl provides update to the current status of the 318-C committee actions.

New task group was formed to review 318-C Ballot comments – To be led by J. Frauenhoffer. Task group to include C. Larosche, N. Galati, J. West, A. Nanni, G. Tumialan

A. Larosche to send 318-C ballot comments to new task group.

7.4 Load testing of an existing structure to be demolished (A. Lamanna)

No discussion

8. Liaison members’ reports

Liaison reports were not provided during the meeting

9. New business

9.1 ACI 350 load testing standard

No discussion

9.2 Upcoming proposed session

Chair Ziehl asks if the committee agrees to hold a session at an upcoming convention. Committee agrees that enough information is held by the committee such that a session can be sponsored by the committee. Chair Ziehl to provide an email to committee regarding possible session topics
10. **Open discussion**

   No discussion

11. **Adjourn**

   Motion to adjourn and passed