

Union participants submitting work experience to become ACI Concrete Flatwork Finisher or ACI Advanced Concrete Flatwork Finisher certified should complete the applicable items listed below. If you are not in a union, or submitting work experience from a period when you participated in a union, see the *Work Experience Form* or *Client Affidavit*, if self-employed. For more details on becoming certified, see the *Concrete Flatwork Associate, Finisher, and Advanced Finisher Policy*.

ACI Advanced Concrete Flatwork Finisher

- Provide a **Union Contribution Record** reflecting 4500 hours' worth of contributions. This paperwork must be a copy of the detailed, chronological contribution record that is maintained for each individual union finisher. Unions may maintain these records locally, regionally, or nationally; it is the responsibility of the examinee to request and obtain these documents from the union and forward them to ACI.
- Provide one completed **ACI Concrete Flatwork Certification Work Experience**. The total hours reflected on the single required Work Experience form will typically be less than the 4500 hours reflected by the contribution record; this is acceptable.

ACI Concrete Flatwork Finisher

- Provide a **Union Contribution Record** reflecting 1500 hours' worth of contributions. This paperwork must be a copy of the detailed, chronological contribution record that is maintained for each individual union finisher. Unions may maintain these records locally, regionally, or nationally; it is the responsibility of the examinee to request and obtain these documents from the union and forward them to ACI.
- Provide one completed **ACI Concrete Flatwork Certification Work Experience Form**. The total hours reflected on the single required Work Experience form will typically be less than the 1500 hours reflected by the contribution record; this is acceptable.

Employers ONLY may verify the work experience described on the Work Experience form; verifications from Business Agents are NOT acceptable.

Send Union Contribution Records to ACI:

Email: aci.certification@concrete.org | FAX: (248) 848-3793

ACI Certification

38800 Country Club Drive

Farmington Hills, MI 4833

For more information, contact ACI Certification at:

(248) 848-3790

www.acicertification.org