**OPENING RECEPTION**

The Opening Reception menu should include a cash bar and light snacks or hors d’oeuvres (two pieces per person). Examples include cheese display, vegetable crudité, mixed nuts, and/or chips and salsa. CCC will work with ACI Event Services to develop the menu and assist in meeting any venue food and beverage minimums. Below is a guideline for ordering food quantities; this information is based on historical data for this event. A sample menu is included below.

<table>
<thead>
<tr>
<th>Number of Registered Attendees</th>
<th>Food Guarantee Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1400 to 1600</td>
<td>800</td>
</tr>
<tr>
<td>1601 to 1800</td>
<td>900</td>
</tr>
<tr>
<td>1801 to 2100</td>
<td>1000</td>
</tr>
</tbody>
</table>

*Note: Typically, 1 bar per 150 people. However, venue may have specific requirements.*

**EXAMPLE: OPENING RECEPTION (1000 PEOPLE)**

*Minimum of 2 pieces per person*

- Vegetable Crudite—$16 per person
- Mixed Nuts—$40 per pound (approx. 20 people per pound) $2 per person
- Cash bar, 6 to 8 bartenders/cashiers at $150 each

Total = $19,200

Possible substitutions include chips and salsa ($10.75 per person), soft pretzels ($50/dozen), or cheese display ($17.50 per person). All pricing is an estimate.

**CONCRETE MIXER**

The Concrete Mixer menu should include heavy hors d’oeuvres (six pieces per person minimum) and two drink tickets per person. The CCC will work with ACI Event Services to develop the menu and assist in meeting any venue food and beverage minimums. Below is a guideline for ordering food quantities; this information is based on historical data for this event. A sample menu is included below.

<table>
<thead>
<tr>
<th>Number of Registered Attendees</th>
<th>Food Guarantee Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1400 to 1600</td>
<td>1100</td>
</tr>
<tr>
<td>1601 to 1800</td>
<td>1200</td>
</tr>
<tr>
<td>1801 to 2100</td>
<td>1400</td>
</tr>
</tbody>
</table>

*Note: Typically, 1 bar per 150 people. However, venue may have specific requirements.*

**EXAMPLE: CONCRETE MIXER (1400 PEOPLE)**

*Minimum of 6 individual hors d’oeuvres per person; may substitute 2 hors d’oeuvres for 1 action station at full guarantee. Minimum of 2 drink tickets per person. Dessert is not required. Chapter has the option to server beer/wine only in lieu of full bar.*

**Option 1**

- 6 hors d’oeuvres per person—$8.75 per piece
- 2800 hosted drink tickets—$12.75 each (full bar) or $11 each (beer/wine only)
- 12-14 bartenders—$150 each

Total = $111,000

**Option 2**

- 4 hors d’oeuvres per person—$8.75 per piece
- 1 action station—$28 per person
- 2800 hosted drink tickets—$12.75 each (full bar) or $11 each (beer/wine only)
- 12-14 bartenders—$150 each

Total = $125,700