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Insert University Name Here

ACI Student Chapter Annual Report

2024

Insert Student Chapter Logo HERE

\*If you do not have a logo, contact [John.Conn@concrete.org](mailto:John.Conn@concrete.org),

ACI Director of Chapter Activities

The annual report is required for student chapters to remain in good standing with ACI and is a chance to highlight your student chapter’s events and achievements during the year. This template is meant as a guide for completing a successful report. You are not required to have content for every section of the report, however missing information may result in a deduction of points. The information provided in this annual report will be used for determining which student chapters receive Outstanding status as part of the ACI Student Chapter Awards Program. To be considered for an award, your student chapter should complete the annual report thoroughly and accurately.

Contact Information

Provide the best contact email for ACI to reach the student chapter regarding this application.

Applicant Information

Provide the name, email, and ACI member number of the person completing this application.

|  |  |
| --- | --- |
| **Who is completing the application?** | Student/Faculty Advisor |

|  |  |  |
| --- | --- | --- |
| **Name** | **Email** | **ACI Member #** |
|  |  |  |

Faculty Advisor Information

Provide the name and university-affiliated email of the faculty advisor for the student chapter.

|  |  |
| --- | --- |
| **Name** | **Email** |
|  |  |

University Information

Provide the name of the university and the official university URL web address.

|  |  |
| --- | --- |
| **University Name** |  |
| **University Website** |  |

Student Chapter Information

Please detail any social media pages or hyperlinks associated with your ACI student chapter.

|  |  |
| --- | --- |
| **Student Chapter email address:** |  |
| **Facebook URL:** |  |
| **Instagram URL:** |  |
| **Twitter/LinkedIn:** |  |
| **YouTube/TikTok:** |  |
| [**ACI Student Chapter webpage**](https://www.concrete.org/chapters/chapterlisting.aspx)**:** | Please click the link to the left to find the ACI homepage affiliated with your student chapter; then copy/paste it here. |

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| **Is the information on your ACI student chapter webpage, correct?** | Yes/No |
| **Is there a logo on the ACI Student Chapter webpage?** | Yes/No |

If your chapter does not have a logo or if the information is incorrect or missing from the ACI webpage, please contact [John.Conn@concrete.org](mailto:John.Conn@concrete.org) in the Chapter Activities Department.

award shipping Information

Please provide the postal mailing address that will be used to ship the plaque/plates if the student chapter receives an award. We recommend that you ship the award plaque to the faculty advisor. In some cases, your award plaque will be shipped to the local professional ACI Chapter.

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| **Full Name:** |  |
| **Address Line 1:** |  |
| **Address Line 2:** |  |
| **City:** |  |
| **State/Province:** |  |
| **Zip/Postal Code:** |  |
| **Country:** |  |
| **Phone Number:** |  |
| **Email:** |  |

Mission and goals

Briefly describe the chapter’s mission and goals for the past year. Include ideas of events or activities that you organized or participated in during the past year that were used to accomplish these goals. Please write 1-2 sentences for each bullet point.

**Mission Statements:**

**Vision Statement:**

* **Goal #1:**
  + How we accomplished this goal:
* **Goal # 2:**
  + How we accomplished this goal:
* **Goal # 3:**
  + How we accomplished this goal:

Membership

Student Chapter Officers

List officer positions, names, university-affiliated emails, ACI member numbers, and undergraduate/graduate for student chapter officers from the previous year. If you have a photograph of the student chapter officers together, please include that below the table.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Position** | **Name** | **Email** | **ACI Member #** | **Undergrad/Grad?** |
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Insert group photo as an attachment at the end of this document.

General members

List student chapter member names, ACI student member numbers, and undergraduate/graduate in the following table. Feel free to add or subtract rows to fit the number of ACI members at your university. Provide the total number of students in the ACI student chapter at the end of the table. A minimum of 15 student members is required to be in good standing with ACI.

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| --- | --- | --- |
| **Name** | **ACI Member #** | **Undergrad/Grad?** |
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| --- | --- |
| **Total undergrad students:** |  |
| **Total graduate-level students:** |  |
| **TOTAL:** |  |

ACI-affiliations

State which academic department(s) the ACI student chapter is affiliated with at your university. In addition, indicate any affiliations your student chapter has with other engineering and construction organizations (Ex. ASCE, ASCC, ENACE, Ect…).

|  |  |
| --- | --- |
| **Drop Down Menu:** | Civil Engineering  Structural Engineering  Architecture  Construction Management  Concrete Industry Management |
| **List joint-affiliations with other associations** |  |
| **Number of Students in the Department:** |  |

Budget and financials

Complete the table below to indicate how your student chapter receives funds to support activities throughout the year. Fill in dollar amounts based on an annual cycle.

|  |  |
| --- | --- |
| **Fundraising Source** | **Amount ($)** |
| Annual dues collected from student chapter members |  |
| Funding received from local professional ACI Chapter |  |
| Funding received from the university |  |
| Fundraising activities and events |  |
| Other (please describe) |  |
| Total: |  |

Chapter activities

Student chapters are encouraged to host and attend activities that serve their membership and the purpose of the student chapter and ACI.

Recruitment efforts within the university

Provide information regarding the recruitment effortsfor the student chapter. For example, describe information sessions at the beginning of the school year for recruiting new students or information booths at club fairs. Feel free to add or subtract bullet points based on the number of recruitment events and please provide 1-2 sentences for each bullet point.

* Recruitment effort #1:
* Recruitment effort #2:
* Recruitment effort #3:

Community outreach

Describe any community outreach or service events that the student chapter organized or participated in within the last year. Provide a name or description of the project, community partners involved with the project, approximate time spent working on it, number of students participating, and a 1-2 sentence description of how the student chapter contributed or outcomes of the event.

|  |  |
| --- | --- |
| Did your chapter host any events with K-12 students? (K-12 includes Elementary, Middle School, High School) | Yes/No |
| Would your chapter like to host events for K-12 student in the future? | Yes/No |

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| --- | --- | --- | --- | --- |
| **Event** | **Partner/**  **Organizer/Sponsor** | **Date** | **Number of Students** | **Contribution/Outcomes** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Total |  |  |  |  |

Submission to Concrete International Magazine

Student chapters are required to submit a minimum of one article each year to be published in the Chapter Reports section of Concrete International Magazine. The article should include 1-2 photos and highlight an important event, meeting, or activity from the student chapter. Articles should be submitted to [students@concrete.org](mailto:students@concrete.org) by the 20th of the month. Please provide your submission date and article title below. Include a copy of the article from CI in your list of attachments at the end of the report.

|  |  |
| --- | --- |
| **Article Submitted to CI** | **Yes/No** |
| **Submission Date** | **Article Title/Description** |
|  |  |

Other student chapter activities

Describe other activities that the student chapter has organized or participated in. These events could include but are not limited to industry speakers, socials, research seminars, networking events, field trips to construction projects, tutoring, etc. Please list the date of each event, the number of students attending, and a one-sentence description of activities.

|  |  |
| --- | --- |
| Did your student chapter participate in any events/meetings hosted by the Local Professional ACI Chapter? | Yes/No |
| Did the Local Professional Chapter participate in any events hosted on campus by the student chapter | Yes/No |

|  |  |  |  |
| --- | --- | --- | --- |
| **Event** | **Date** | **Number of Students** | **Description of Activities** |
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| Total |  |  |  |

Competition teams

List any ACI or other concrete related competitions that the student chapter participated in. Include the name of the event, date, organizer, number of students from your university, a brief description of competition details, and team results or lessons learned from the competition.

* Competition #1 Name:
  + Date:
  + Organizer:
  + Number of students participating from your university:
  + Competition details (1-2 sentences):
  + Team results and lessons learned (1-2 sentences):
* Competition #2 Name:
  + Date:
  + Organizer:
  + Number of students participating from your university:
  + Competition details (1-2 sentences):
  + Team results and lessons learned (1-2 sentences):
* Competition #3 Name:
  + Date:
  + Organizer:
  + Number of students participating from your university:
  + Competition details (1-2 sentences):
  + Team results and lessons learned (1-2 sentences):

Conference attendance

List any ACI or other concrete-related conferences that students from the university have attended virtually or in person. Provide the conference date, location, number of students attending from your university, and outcomes or lessons learned from students attending the conference.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Conference** | **Date** | **Location** | **Number of Students** | **Outcomes** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Total |  |  |  |  |

If students from your university presented at any of these conferences, please provide the name of the student(s) presenting, the title of their presentation, and a 1-2 sentence description of what their presentation was about or what their experience was like presenting at the conference.

* Conference Name:
  + Student Presenting:
  + Title of Presentation:
  + Description:
* Conference Name:
  + Student Presenting:
  + Title of Presentation:
  + Description:
* Conference Name:
  + Student Presenting:
  + Title of Presentation:
  + Description:

List of attachments

Attachments may be included here at the end of the report. The first attachment should be a list of student chapter general members. An additional one to three documents such as advertisements (flyers, social media posts, etc.), presentation slides, Concrete International Magazine article or photos may be included at the end of this report.