



American Concrete Institute®  
Advancing concrete knowledge

**THIS CHECKLIST SHOULD BE SUBMITTED WITH THE MANUSCRIPT**

Author(s) mandatory checklist for **FINAL SUBMISSION** of the manuscript.

**Note:**

*Submissions must not exceed 10,000 words or the word-equivalent for the Journals. As an approximation, each full double-spaced manuscript page of text, page of table(s), or page of illustration(s) is equal to 300 words. Please number all the pages including the figures and tables. Please submit original final manuscript along with an electronic version to ACI International.*

	<u>Yes</u>	<u>No</u>
1. Has the Copyright Transfer Form been submitted?	___	___
2. Have all the revisions/comments/suggestions of the reviewers been addressed ?	___	___
3. Have the author(s) addressed an item by item response to the comments of the reviewers? ( <u>Please refer to attached sample</u> )	___	___
4. Original copy of the manuscript.	___	___
5. Original illustrations.	___	___
6. Current biographical sketch of each author (maximum of 75 words for each author)	___	___
7. Current e-mail address _____		
8. Is the length of the manuscript less then or equal to 10,000 words?	___	___
9. Units of measurements are in dual units or SI units only	___	___
10. Electronic version of the manuscript. The author(s) are encouraged to submit an electronic version of the manuscript to facilitate publication. The electronic version should be a PC-based file in either WordPerfect or Microsoft Word. The disk should be labeled with title of the manuscript, author(s) names, names of the file(s), word processing format, and operating system. For preparing the electronic version, please:	___	___
# Consistently use automatic word wrap (soft returns) for sentences within a paragraph, and the enter or return key (hard return) at the end of a paragraph.		
# Except for paragraphs, do not use tabs in the text (i.e., do not indent blocks of text).		
# Use the numeral 1, not the lower case Aell,@ for the number one.		
# Use the numeral 0, not the capital Aoh,@ for zero.		
# Use consistent spacing throughout the document.		
# Do not use the word processor=s automatic footnote capability. Place footnotes at the end of the document as opposed to within the text. Reference the footnotes using an asterisk (*).		

## SAMPLE

### SUMMARY OF AUTHOR (S) RESPONSE TO REVIEWER=S COMMENTS

**MS #:** \_\_\_\_\_

**Title of the MS:** \_\_\_\_\_

**Author(s):** \_\_\_\_\_

<b>Reviewer #</b>	<b>Comments or condensed comments</b>	<b>Author(s) response</b>
R1- Tech.	1. Give explanation of the notation U	$U = u\Phi n$ .
	2. Provide a table of experimental program showing the number of tests conducted and the size of the specimens etc.	A summary table of the experimental program has been provided.
	3. Give more details on the instrumentation	More details of the instrumentation have been provided.
R1- Editorial	1. Fix the first paragraph of page 4	The paragraph has been re-worded.
	2. Figure 3b is not needed.	The Figure 3b is deleted.
	3. The bars shown in the figure are not clear, provide a clear figure.	The figure has been re-drawn.
	4. Delete the last paragraph of page 9. It is not needed.	The last paragraph of page 9 has been deleted in the revised manuscript.
R1- General	1. Provide more references that are recent.	More recent references have been provided in the revised manuscript.
	2. Some corrections are marked on the manuscript	The corrections marked on the manuscript have been addressed.
R2 - Tech.	1. Provide explanations as to why the specimens failed the way they did.	The explanation for the failure mode and pattern of failure has been provided.