



***2011 Criteria for Outstanding and Excellent Chapter Awards
U.S. Chapter Activities***

There are a total of 95 possible points. Those chapters receiving a total of 35 points will be recognized as Outstanding Chapters, while those receiving a total of 50 points will be considered as having reached an excellent level of achievement and will be recognized as Excellent Chapters.

1. MEMBERSHIP – *A total of 9 points may be awarded for membership activities. For purposes of this section, chapters with fewer than 100 members at the beginning of the year are considered “smaller.”*

- A)** Increases in a chapter’s membership will yield the following points:
 - For larger chapters, an increase of 10 – 19 members or
(For smaller chapters, an increase of 10% to 19%) = 1 point
 - For larger chapters, an increase of 20 to 24 members or
(For smaller chapters, an increase of 20% to 24%) = 2 points
 - For larger chapters, an increase of 25 or more members or
(For smaller chapters, an increase of 25%) = 3 points
 - For chapters that maintain more than 200 members and
have not received points from the previous items = 3 points
- B)** Chapters will receive points for having sizable portions of their membership made up of members who are also members of ACI. The following points will be awarded:
 - At least 40% of chapter members are also ACI members = 1 point
 - Greater than 65% of chapter members are also ACI members = 2 points
- C)** If the number of contractors (or members working for a construction company) in the chapter exceeds 20% of the total membership = 1 point
- D)** If the total number of architects, civil or structural in the chapter exceeds 20% of the total membership = 1 point
- E)** If four or more affiliate members upgrade to an ACI international membership = 1 point
- F)** If one or more student members, who are also ACI student members, upgrade membership to junior or full ACI membership = 1 point

2. **FINANCE** – A total of 2 points may be awarded for financial growth and stability. It is felt that by developing financial stability, the chapter will have the capability to develop new activities. A chapter may exclude scholarships, ACI Capital Campaign, and the ACI Foundation donations from expenses for the purpose of this item.

A) If a chapter's net income (total revenue, minus expenses) is greater than the previous year's net income, the chapter will receive points as follows:

2011 income exceeded expenses	=	1 point
2011 income exceeded expenses by more than 10%	=	2 points

3. **MEETINGS** – A total of 9 points may be awarded for this category.

A) If a chapter (excluding student chapters) conducted general membership meetings (such as lunch or dinner meetings with a speaker, but excluding Board meetings, seminars, short courses, certification exams, and training courses) in the past year, the chapter will receive the following points:

2 to 4 meetings	=	1 point
5 to 8 meetings	=	2 points
9 or more meetings	=	3 points

B) The chapter will receive points for total attendance at all general membership meetings during the year based on total attendance as a percentage of chapter membership at the beginning of the year:

Example: *If a chapter conducts five meetings with a total attendance of 250 and the chapter has 100 members, the chapter will receive 1 point.*

Total meeting attendance between 2 and 3 times chapter membership	=	1 point
Total meeting attendance greater than 3 times chapter membership	=	2 points

C) The chapter will also receive points for average attendance at general membership meetings based on average attendance as a percentage of chapter membership at the beginning of the year:

Example: *If a chapter conducts five meetings with an average attendance of 48 and the chapter has a total membership of 100, the average attendance at the meeting is 48% of the total membership; the chapter will receive 2 points.*

Average meeting attendance is 20% to 40% of the chapter membership	=	1 point
Average meeting attendance is greater than 40% of membership	=	2 points

D) If the chapter conducts a joint meeting with an allied organization = 1 point

E) Did the chapter hold at least one meeting at which at least 10% of attendees were students? = 1 point

4. **EDUCATION** – A total of 5 points may be awarded for this category.

A) Chapters will receive points for having sponsored seminars. This includes locally-organized seminars or short courses and seminars cosponsored with ACI Headquarters but does not include certification training courses. Points are awarded as follows:

1 or 2 seminars = 1 point

3 or 4 seminars = 2 points

5 or more seminars = 3 points

B) The chapter will receive points for total attendance at all seminars sponsored or cosponsored based on total attendance as a percentage of chapter membership at the beginning of the year, as follows:

Total seminar attendance 70% to 100% of chapter membership = 1 point

Total seminar attendance greater than 100% of chapter membership = 2 points

5. **CERTIFICATION** – A total of 10 points may be awarded for this category.

A) **Certification Programs**

If the chapter is a sponsoring group and sponsors one ACI certification program = 1 point

If the chapter is a sponsoring group and sponsors two or more certification programs = 2 points

Example: If a chapter conducts 2 Field Grade Technician Exams, the chapter will receive 1 point. If a chapter conducts one Field Technician exam and one Laboratory Technician exam, the chapter will receive 2 points.

B) **Certification Exams**

If the chapter conducted 1 to 3 certification exams = 1 point

If the chapter conducted 4 or more certification exams = 2 points

Example: If a chapter conducts two Field Technician exams or one Field Technician exam and one Inspector exam, the chapter will receive 1 point.

C) If the chapter is the sponsoring group, it will receive points for the total number of people certified (all certification programs combined), as follows:

30 to 59 persons certified = 1 point

60 or more persons certified	=	2 points
100 or more persons certified	=	3 points
D) The chapter will receive points for having conducted certification training courses (any ACI certification program), as follows:		
1 certification training course	=	1 point
2 - 3 certification training courses	=	2 points
4 or more certification training courses	=	3 points
E) If the chapter is not an ACI-sponsoring group and does not receive any points for Items A through D listed above, but does cosponsor ACI certification programs with the ACI approved sponsoring group in the area	=	1 point

- 6. AWARDS PROGRAMS** – *A total of 3 points may be awarded for this category. If the chapter conducts an accepted awards program, the chapter will receive points. Awards programs that qualify for these points are those that recognize concrete construction projects and personal awards. Points are awarded for each type of award, not for the number of awards given.*

Example: *If the chapter conducts a program with 3 award categories such as awards for the most innovative use of concrete, for the best concrete building design, and for the most outstanding bridge construction, the chapter will earn 3 points. However, if the chapter has one award category for the most outstanding building and gives 3 awards (designer, engineer, contractor) only 1 point will be awarded.*

If the chapter conducts an awards program, points will be awarded as follows:

1 award category	=	1 point
2 award categories	=	2 points
3 or more award categories	=	3 points

- 7. CHAPTER NEWSLETTER** – *A total of 2 points may be awarded for this category. Points will be awarded based on the number of issues published, as follows:*

1 to 3 issues	=	1 point
4 or more issues	=	2 points

- 8. PUBLIC RELATIONS** – *A total of 2 points may be awarded for this category. Chapters will receive points for the chapter's activities covered by local newspapers, television, etc. (including industry publications.)*

1 to 2 events covered by local media	=	1 point
3 or more events covered by local media	=	2 points

9. STUDENT ACTIVITIES – A total of 17 points may be awarded for this category.

A) Student scholarships

If the chapter contributed at least \$500 towards student scholarships or other student activities (either those administered by ACI Headquarters or local scholarships administered by the chapter) = 1 point

If a chapter contributed between \$501 and \$2,500 towards student scholarships (either those administered by ACI Headquarters or local scholarships administered by the chapter) = 2 points

If a chapter contributed between \$2,501 and \$5,000 towards student scholarships (either those administered by ACI Headquarters or local scholarships administered by the chapter) = 4 points

If a chapter contributed between \$5,001 and \$10,000 towards student scholarships (either those administered by ACI Headquarters or local scholarships administered by the chapter) = 6 points

If a chapter contributed between \$10,001 and \$15,000 towards student scholarships (either those administered by ACI Headquarters or local scholarships administered by the chapter) = 8 points

B) Did the chapter promote the ACI electronic membership program via the chapter newsletter, website, or e-mail? = 1 point

Did a chapter representative promote the ACI electronic membership program to students in person via a representative not affiliated with the targeted university? = 1 point

C) If the chapter sponsors an ACI local or regional student competition or ACI Chapter student competition, it will receive = 3 points

D) If the chapter sponsors ACI Student Chapters, it will receive points as follows:

1 student chapter = 1 point

2 or more student chapters = 2 points

E) If the chapter sponsors student programs relating to concrete construction, concrete technology, or engineering for elementary, middle school, or high school students, it will receive points as follows:

1 to 2 programs = 1 point

3 or more programs = 2 points

10. CONVENTIONS – *A total of 24 points may be awarded for this category.*

A) If the chapter hosted an ACI convention = 18 points

B) If the chapter will be hosting an ACI convention within the next three years = 3 points

C) Chapters whose officers attend ACI conventions will be awarded points. Points are based on the number of officers attending plus the number of times attended.

Example: *If three of the chapter's officers attended the spring convention and two attended the fall convention that would be a total of five convention attendances (regardless of whether the officers attending in the fall were the same as those attending in the spring.) The chapter would receive 2 points.)*

3 to 4 officer convention attendances = 1 point

5 or more officer convention attendances = 2 points

D) If the chapter provided financial support of \$200 - \$500 for one or more of its officers to attend an ACI convention = 1 point

If the chapter provided financial support of \$501 or more for one or more of its officers to attend an ACI convention = 2 points

E) Chapter Contributions

If the chapter contributed \$500 or more to the host chapter of one ACI convention = 1 point

If the chapter contributed \$500, (a total of \$1,000) or more to the host chapter of two ACI conventions = 2 points

11. MISCELLANEOUS – *A total of 12 points may be awarded for this category.*

A) Roundtable

If the chapter sponsors at least one chapter officer to attend an ACI chapter roundtable (Sponsorship means covering one-third of the officer's travel and living expenses.) = 1 point

If the chapter sponsors at least two chapter officers to attend an ACI chapter roundtable (Sponsorship means covering one-third of the officer's travel and living expenses.) = 2 points

B) Donations

If the chapter contributed at least \$500 to the ACI Foundation (exclude contributions for student fellowships) = 1 point

If the chapter contributed between \$501 and \$1,000 to the ACI Foundation (exclude contributions for student fellowships) = 2 points

If the chapter contributed over \$1,000 to the ACI Foundation (exclude contributions for student fellowships) = 3 points

C) Web page

Does the chapter have its own web page linked to ACI's website = 2 points

If the chapter posts at least 5 or more items on the ACI web page such as meeting announcements or the schedule for certification programs = 3 points

BONUS POINTS – *A total of 5 additional points may be awarded.*

D) Did the chapter contribute up to \$500 towards an international chapters formation and/or development = 1 point

E) Did the chapter contribute \$1,000 or more towards an international chapter's formation and/or development = 2 points

F) Did the chapter contribute \$500 towards the Sponsor-a-Senior Program to facilitate ACI convention attendance by a retired ACI member = 1 point

G) Did the chapter contribute \$1,000 or more towards the Sponsor-a-Senior Program to facilitate ACI convention attendance by a retired ACI member = 2 points