



American Concrete Institute®

**2011 Annual Report/Awards Application
- U.S. Chapters -**

ACI _____ Chapter
(Chapter Name)

Please submit by February 1, 2012 to ACI Headquarters

Note -

This report should be submitted if your chapter wishes to be considered for an ACI Chapter award. Do not submit the short form of the annual report.

Please fill in the blanks. Circle only one choice for each multiple choice questions.

1. MEMBERSHIP

Total chapter membership at end of 2010
(Include affiliate members*) _____

Total membership at end of 2011
(Include affiliates) _____

Current number of affiliate* members
* Affiliate members are members of the chapter but not members of ACI _____

Current number of members working for contractors
(Include affiliates) _____

Current number of members who are architects, civil or structural
engineers (Include affiliates) _____

Current number of student members _____

A. If your chapter's membership has increased, please indicate by how much (for smaller chapters with fewer than 100 members at the end of 2011, this is expressed as percentage. For larger chapters with 100 or more members, the increase is expressed as number of members.)

Small chapters:

- a) 0% - 4% b) 5% - 9% c) 10% - 19% d) 20% or more

Larger chapters:

- a) Less than 10 b) 10 - 19 c) 20 - 24 d) 25 or more
e) Maintained more than 200 members

B. Please indicate the percentage of chapter members who are also members of ACI.

- a) Less than 40% b) 40% to 65% c) 65% or more

C. Is the number of contractors (or members working for a construction company) greater than 20% of the total membership?

- a) Yes b) No

D. Is the total number of architects, civil or structural engineers in your chapter (including affiliate members) greater than 20% of the total membership?

- a) Yes b) No

E. Have four or more affiliate members upgraded to ACI membership?

- a) Yes b) No

F. Have one or more student members who are also ACI student members, upgraded to junior or full ACI membership?

- a) Yes b) No

2. **FINANCE**

Previous fiscal year's (2010) net gain or (loss) \$ _____
(Total revenues - total expenses)

Current fiscal year's (2011) net gain or (loss) \$ _____

Cash on hand at end of current fiscal year (2011)
(Including funds in checking, savings, and investments) \$ _____

A. How much greater is your chapter's 2011 net income (total revenue minus expenses) than the 2010 net income?

- a) 2011 income exceeded expenses
b) 2011 income exceeded expenses by more than 10%

3. **MEETINGS**

Number of chapter meetings (excluding board meetings, seminars, certification exams, etc.) _____

Total attendance at meetings (sum of all meetings) _____

Average attendance at chapter meetings _____

A. How many general membership meetings did your chapter conduct, excluding Board meetings, seminars, and short courses?

- a) 2 to 4 meetings b) 5 - 8 meetings c) 9 or more meetings

B. What was the total attendance at all general membership meetings (compared with chapter membership at the beginning of the year)?

Example: If the chapter conducts five meetings with a total attendance of 250, and the chapter had 100 members at the beginning of the year, then the correct response would be "b" because it is between two and three times the number of members. (250 attendees ÷ by 100 members = 2.5)

- a) Less than two times the total chapter membership
b) Two or three times the total chapter membership
c) Greater than three times the total chapter membership

C. What percentage of the total chapter membership (at the beginning of the year) is the average attendance at chapter general membership meetings?

Example: If a chapter conducts five meetings with an average attendance of 48, and the chapter has a total membership of 100 at the beginning of the year, the average attendance at the meeting is 48% of the total membership. The correct response will be "c."

- a) Less than 20% b) 20% - 40% c) 40% or more

D. Did the chapter conduct a joint meeting with an allied organization (CIB, CRSI, ASCE, etc.?)

- a) Yes b) No

E) Did the chapter hold at least one meeting at which at least 10% of attendees were students?

- a) Yes b) No

4. **EDUCATION**

Number of educational programs/seminars conducted (Including locally organized seminars, short courses, and seminars cosponsored with ACI Headquarters, but not including certification training courses) _____

Total attendance at all educational programs _____

- A. How many educational programs did the chapter conduct?
 - a) 1 or 2
 - b) 3 or 4
 - c) 5 or more
- B. What percentage of the chapter membership (at the beginning of the year) was the total attendance at all sponsored or cosponsored seminars?

Example: If the chapter has a membership of 113 (at the beginning of the year) and the total attendance at educational programs is 140, the answer would be "c."

- a) Less than 70%
- b) 70% to 100%
- c) Greater than 100%

5. **CERTIFICATION**

Note -- Include only ACI certification programs where the chapter is the local sponsoring group (except for Item E).

Number of different certification programs for which exams were conducted by the chapter (i.e. Field Tech Grade 1, Flatwork Finisher, etc.) _____

Number of certification exam sessions conducted by chapter (All certification programs combined) _____

Total number of people examined through the chapter _____

- A. Did the chapter sponsor (i.e. Field Tech Grade 1 and Lab Technician)?
 - a) One certification program
 - b) 2 - 3 certification programs
 - c) 4 or more

- B. How many certification exams did the chapter conduct?

Example: If during the year a chapter conducted two Field Technician Grade I exams or one Field Technician exam and one Inspector Level II exam, the answer would be "a."

- a) 1 - 3 certification exams
- b) 4 or more certification exams

- C. How many people were certified through your chapter (all certification programs)?

- a) 30 to 59
- b) 60 to 99
- c) 100 or more

- D. How many certification training courses (any ACI certification program) did the chapter conduct?

- a) 1
- b) 2 - 3
- c) 4 or more

E. If the chapter is not an ACI sponsoring group and does not receive any points for Items A through D listed above, does the chapter cosponsor ACI certification programs with an ACI approved sponsoring group?

a) Yes

b) No

6. **AWARDS PROGRAM**

A. If the chapter conducted a local awards program, how many different categories of awards were given?

Example: If the chapter conducts a program that gives awards for "the most innovative use of concrete," "the best concrete building design," and "the most outstanding bridge construction," the answer would be "c." (Base your answer on the number of categories, not number of awards presented.)

a) 1 category

b) 2 categories

c) 3 or more categories

7. **CHAPTER NEWSLETTER**

A. If the chapter has a newsletter, indicate how many issues are published each year.

a) 1 - 3 issues

b) 4 or more issues

8. **PUBLIC RELATIONS**

A. If the chapter has promoted its activities through local media, i.e., newspapers, radio, or television (including industry publications), please indicate how many events were mentioned.

a) 1 or 2 events

b) 3 or more

9. **STUDENT ACTIVITIES**

A. Indicate the dollar amount the chapter provides towards student scholarships or other student activities (either administered by ACI, scholarships administered by the chapter, or other student activities).

a) Up to \$100 - \$500

b) \$501 - \$2,500

c) \$2,501 - \$5,000

d) \$5,001 - \$10,000

e) \$10,001 - \$15,000

B. Did the chapter promote the ACI electronic membership program via the chapter newsletter, website, or e-mail?

a) Yes

b) No

11. MISCELLANEOUS

CHAPTER ROUNDTABLES

- A. Did the chapter sponsor a chapter officer's attendance at an ACI roundtable? If so, how many? (Sponsorship is covering one-third of the officer's travel and living expenses)

a) 1

b) 2 or more

DONATIONS

- B. Indicate amount the chapter contributed to the ACI Foundation this year? (Exclude contributions for student fellowships.)

a) At least \$500

b) \$501 - \$1,000

c) over \$1,000

WEB PAGE

- C. Does the chapter have its own web page linked to ACI's website?

a) Yes

b) No

Did the chapter post at least five or more items on the ACI web page, such as meeting announcements or the schedule for certification programs?

a) Yes

b) No

--BONUS POINTS SECTION --

- D. Did the chapter contribute funds towards an international chapter's formation and/or development?

a) up to \$500

b) \$1,000 or more

- E. Did the chapter contribute funds for a Sponsor-a-Senior Program to facilitate ACI convention attendance by a retired ACI member?

a) \$500

b) \$1,000 or more

Thank you for completing your chapter's annual report.

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