



## Certification Policies for Post-Installed Concrete Anchor Installation Inspector

*Last revised by the ACI Certification Programs Committee  
May 22, 2019*

The statements contained herein are a consolidation of approved policies and procedures. This policy statement supersedes all previous action of the ACI Certification Programs Committee with respect to Adhesive Anchor Installation Inspector certification.

The certification program policies are organized into eight sections as follows:

- |             |                                 |
|-------------|---------------------------------|
| Section 1.0 | Certification Criteria          |
| Section 2.0 | Examination Criteria            |
| Section 3.0 | Re-examination Criteria         |
| Section 4.0 | Appeals Criteria                |
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## **SECTION 1.0 CERTIFICATION CRITERIA**

- 1.1 The American Concrete Institute (ACI) certification program for Post-Installed Concrete Anchor Installation Inspector shall require successful completion of a two-part written examination and attendance at an Adhesive Anchor Installer hands-on practice session as conducted by an ACI Sponsoring Group.
  - 1.2 ACI requires applicants for the Post-Installed Concrete Anchor Installation Inspector certification examination to meet the following eligibility criteria:
    1. Be of age adequate for legal employment as a special inspector.
    2. Be able to read and communicate in English.\*
    3. Be familiar with all physical tasks associated with installing adhesive anchors, mechanical expansion anchors, undercut anchors, and concrete screws, including but not limited to operating a drill, assembling and using adhesive injection apparatus, and the ability to reach overhead.
- \* This eligibility requirement reflects the language availability of the inspection-related resource materials referenced by this program at the time these Policies were adopted. Additional languages may be added as resource and exam materials in those languages become available.*
- 1.3 Candidates who possess current ACI Adhesive Anchor Installer certification are exempt from attending the hands-on practice session; however, those examinees must still take the Part I—Installation as well as Part II—Inspection written exams.
  - 1.4 ACI certification for Post-Installed Concrete Anchor Installation Inspector shall be valid for a period of 5 years from the date of certification.
  - 1.5 Certification may be renewed by satisfying the recertification requirements.

## **SECTION 2.0 EXAMINATION CRITERIA**

### **GENERAL REQUIREMENTS**

- 2.1 The content of the written examinations for certification as an ACI Post-Installed Concrete Anchor Installation Inspector is derived from the information listed in *the Job-Task Analysis (JTA) for Post-Installed Concrete Anchor Installation Inspector Certification (Annex 681.2-1)*.
- 2.2 The written examinations are closed-book (Part I—Installation) and open-book (Part II—Inspection); only the referenced materials listed in the Inspection Section of Annex 681.2-1 will be permitted in the exam room during the Part II—Inspection exam.
- 2.3 The examinations shall be conducted by the examiner, and/or proctors, as applicable (See Section 6).
- 2.4 The examiners, proctors, and/or sponsoring groups have no jurisdiction over the content of examination materials, or over the grading of the written examination.

- 2.5 Both examinations and attendance/participation at an Adhesive Anchor Installer hands-on practice session are to be passed and completed, respectively, within a one-year period.

### **WRITTEN EXAMINATIONS**

#### **Part I—Installation**

- 2.6 The examinee will be required to pass a closed-book written examination covering knowledge and procedural issues related to **installation** of adhesive concrete anchors as addressed in the reference material; Adhesive Anchor Installer (CP-80). This exam will consist of approximately 45 questions for which the examinee will be allowed 45 minutes to complete.

#### **Part II—Inspection**

- 2.7 The examinee will be required to pass an open-book written examination covering knowledge and procedural issues related to **inspection** of and installation of post-installed concrete anchors as addressed in the reference materials listed in the Inspection Section of Annex 681.2-1. This exam will consist of approximately 90 questions over three subsections; Mechanical Anchors, Adhesive Anchors and General Anchor Inspection. The examinee will be allowed 2 hours to complete the Part II exam.
- 2.8 The entire written examination will consist of approximately 135 questions. The questions will be multiple-choice.
- 2.9 Verbal administration of the written exam may be permitted in special cases when conducted in accordance with ACI guidelines.
- 2.10 Passing scores for each exam are based on the combined difficulty of all scored questions determined through statistical analysis. The Part I—Installation exam requires a minimum score of 74%. Successful completion of the Part II—Inspection examination requires the examinee to: a) Score sixty percent [60%] or higher on each subsection, and b) Score a minimum of seventy percent [70%] for the overall examination.

### **INSTALLATION PRACTICE SESSION**

- 2.11 While this program policy does not require the examinee to demonstrate proficiency as an anchor installer, it is **required** that the examinee attend an Adhesive Anchor Installer hands-on practice session. These sessions are offered by ACI Sponsoring Groups that currently offer the Adhesive Anchor Installer (AAI) certification program. Attendance at one of these sessions shall be documented by an ACI Sponsoring Group representative and the appropriate paperwork submitted on behalf of the examinee.

### **SECTION 3.0 REEXAMINATION CRITERIA**

- 3.1 Failure of either Part I—Installation, or Part II—Inspection of the written examination by the criteria cited in Section 2.10 shall require reexamination on that part failed.

- 3.2 Both parts of the written examination must be passed within one year of each other; otherwise, both parts must be retaken.

#### SECTION 4.0 APPEALS CRITERIA

- 4.1 All appeals shall be directed initially to the examiner.
- 4.2 In the event that the examinee is not satisfied with the decision of the examiner regarding an appeal, the examinee may pursue an appeal with ACI according to the following order:
1. Sponsoring Group
  2. ACI Managing Director of Certification
  3. The Certification Appeals Committee (consisting of the ACI Managing Director of Certification and the Chairman of Committee C681)
  4. Committee C681, Concrete Anchor Installation Inspector Certification
  5. Certification Programs Committee
- 4.3 Appeals submitted to ACI for consideration must be received, in writing, within sixty (60) days of the receipt of the examination at ACI Headquarters.

#### SECTION 5.0 SPONSORING GROUP CRITERIA

Groups desiring to conduct ACI Certification program(s) shall adhere to the current *Policy on Sponsoring Groups for Certification* (Annex 681.2-2).

#### SECTION 6.0 EXAMINER CRITERIA

The examiner shall be approved by ACI. Applicants must submit their qualifications on an ACI application form via their sponsoring group.

- 6.2 To be approved as an examiner, the applicant must be an approved Examiner for the ACI Adhesive Anchor Installer certification program, or:
- A) Be a registered professional engineer,

**AND**

B) Have at least two years of experience in inspection and or testing of anchors,

**AND**

C) Assist in the administration of at least one (1) ACI Adhesive Anchor Installer examination session (including evaluation of tube cross-sections), performing to the satisfaction of the examiner of record.

6.3 Examiners are responsible for the overall administration of the certification exam session, and its adherence to the program's administrative policies. The examiner must be present and in full supervision during the examination sessions.

6.4 Proctors are assigned by the Examiner to assist in administration of the written exam, if offered. There are no experience requirements for proctors; examiners must select individuals whom they believe are trustworthy and conscientious.

6.5 Examiners and proctors shall not be professionally or personally related to the examinees. ®

6.6 The examiner shall be directly responsible for the following activities:

A) Selection of the proctors, when needed.

B) Verify the qualifications of the proctors per the criteria outlined in Section 6.4 and 6.5.

C) Order and receive examinations, or coordinate these activities with a Sponsoring Group representative.

D) Verify the identity of each examinee, and ensure that the examinees are aware of the certification criteria.

E) Verify that the examinees have signed the release statement on the examinations prior to testing.

F) Verify that materials and equipment are suitable for the program.

G) Collect and summarize all forms (complete and sign the practice session verification form for each examinee) and collate with written examinations.

H) Forward all certification materials to ACI Certification.

I) Evaluate examiner applicants assisting in administering sessions, assessing their abilities in administering examinations, and forwarding the results of their evaluation to ACI Certification.

**SECTION 7.0 DUTIES AND RESPONSIBILITIES**

7.1 ACI shall approve the Sponsoring Group.

- 7.2 ACI shall approve the Examiner.
- 7.3 ACI may suspend or revoke Examiner approval at any time.
- 7.4 ACI shall authorize the Sponsoring Group to conduct examination sessions for Post-Installed Concrete Anchor Installation Inspector Certification.
- 7.5 ACI shall grade the written examinations and review the documentation of participation in an AAI hands-on practice session, and notify the examinee and examiner of the final results.
- 7.6 ACI shall certify the examinees who have satisfied the certification requirements.
- 7.7 ACI shall issue appropriate credentials to successful examinees.
- 7.8 ACI shall facilitate processing of appeals.

#### **SECTION 8.0 RECERTIFICATION**

- 8.1 Recertification shall require successful completion of both parts of the written examination.
- 8.2 ACI reserves the right to update the written examination at any time. This right shall extend to the convening of a subject matter expert (SME) meeting to formulate new examination questions.

**End of Policy Text**

# ANNEX 681.2-1

## Job-Task Analysis (JTA) for ACI Certification of Post-Installed Concrete Anchor Installation Inspector

### HOW TO USE THIS JTA:

For each of the following assessment methods, the Candidate must:

#### On the written examination:

- **Understand** the following general concepts, which may not have specified values, procedures, or measurements; *and*
- **Know** the following specific procedures or values; performance of these items may also be assessed on the performance examination.

### RESOURCES:

ACI Adhesive Anchor Installer Workbook CP-80

ACI 318-14 Building Code Requirements for Structural Concrete, Chapter 17 and Chapter 26

ICC International Building Code 2015, Chapter 17

ACI 355.4 Qualification of Post-Installed Adhesive Anchors in Concrete, Chapters 1– 3 and 10–13

ACI 355.2 Qualification of Post-Installed Mechanical Anchors in Concrete and Commentary, Chapters 1–3 and R1–R4

ICC-ES ESR-2583 PE1000+®, Epoxy Adhesive Anchor System in Crack and Uncracked Concrete (Dewalt/Powers)

ICC-ES ESR-2502 Power-Stud®+ SD2 Carbon Steel Anchors, Power-Stud®+ SD4 Stainless Steel Anchors and Power-Stud®+ SD6 Stainless Steel Anchors in Crack and Uncracked Concrete (Dewalt/Powers)

CAMA Special Inspection Guidelines for Post-Installed Anchors

Adhesive Anchor Installation and Inspection, Concrete International, December 2008

Inspecting Adhesive Anchors, Concrete International, June 2017

## INSTALLATION

### Adhesive Anchor Installer Workbook CP-80

#### Preparing for Installation – Chapter 2

- Verify that adhesive is suitable for the intended application (dry, water-filled, submerged, overhead).
- Review manufacturers printed installation instructions (MPII).
- Review MSDS.
- Select appropriate personal protective equipment.
- Verify concrete temperature falls within range for selected product.
- Evaluate concrete condition, age, cracks, expansion joints, thickness, etc.
- Verify and layout anchor locations according to specifications.

#### Drilling Anchor Holes – Chapter 3

- Adjust equipment components according to MPII.
- Determine proper depth, diameter, and rod/bolt size for hole according to specifications.
- Select appropriate drilling machine and bits as per MPII.
- Drill hole perpendicular to concrete, or as specified on drawings.
- Verify that hole depth and diameter meet pre-determined specifications.
- Take appropriate action if drilling hits reinforcing steel or other obstructions.

#### Cleaning Anchor Holes – Chapter 4

- Determine appropriate cleaning method per MPII.
- Select appropriate equipment to clean holes.
- Visually inspect debris coming from hole during drilling.
- Remove water-concrete particle slurries.
- Remove debris from drill hole using appropriate cleaning method.

**ANNEX 681.2-1**  
**Job-Task Analysis (JTA) for ACI Certification of**  
**Post-Installed Concrete Anchor Installation Inspector—Continued**

**Injecting Adhesive Using Cartridge Systems – Chapter 5**

- Verify adhesive expiration date.
- Identify cartridge storage temperature requirements.
- Verify that proper nozzle is selected with complete mixing element.
- Assemble adhesive cartridge and nozzle per MPII.
- Confirm that hole is clean prior to injecting adhesive.
- Insert adhesive assembly into dispenser.
- Select equipment suitable for installation location (horizontal to overhead).
- Discard initial adhesive and confirm proper mixing.
- Inject adhesive per MPII (rate, application, method, avoid air entrapment).
- Determine minimum depth of adhesive fill.
- Determine appropriate adhesive working (gel) time.

**Installing Anchors – Chapter 6**

- Identify most appropriate installation technique per MPII
- Select the anchor appropriate for the adhesive system in use
- Inspect anchor element for contaminants and clean if needed
- Inspect anchor element for damage and replace if needed
- Insert anchor element into drilled hole per the MPII
- Verify accurate final embedment depth based on length of protruding anchor element.
- Verify that adhesive fills hole uniformly around the anchor, approximately flush with surface
- Take corrective action if air pockets are noted during installation
- Ensure that anchor remains undisturbed until adhesive is fully cured

**Installing Adhesive Capsule Systems – Chapter 7**

- Verify adhesive expiration date
- Identify capsule storage temperature requirements
- Confirm that material has not solidified inside capsule
- Confirm that hole is clean prior to capsule insertion
- Insert capsule into hole and mix adhesive and anchor per MPII



**ANNEX 681.2-1**  
**Job-Task Analysis (JTA) for ACI Certification of**  
**Post-Installed Concrete Anchor Installation Inspector—Continued**

**INSPECTION**

**General Information**

- Understand *Special inspector's* role on the jobsite.
- Understand the types of post-installed anchors and their function.
- Understand Items of importance when inspecting adhesive anchors prior to, during, and following installation.
- Know warning signs of potential deviation from the construction documents and the MPII.
- Know and verify that the installation is in accordance with the MPII.
- Know requirements of Pre-Installation Inspection.
- Know proper tooling required for complete installation.
- Know installation differences between torque and displacement-controlled anchors, undercut anchors, screw anchors and the different types of adhesive anchors.
- Know importance of verification of the proper set through visual inspection or torque test.
- Understand what proof loading is.
- Know the essential elements of a proof load program.
- Verification of proper set of screw anchors.
- Understand cautions related to screw anchors.

**ACI 318-14 Building Code Requirements for Structural Concrete, Chapter 17**

- Understand scope of chapter.
- Understand Inspection requirements for adhesive anchors as specified in ACI 318.
- Know minimum age requirement of concrete relative to using adhesive anchors
- Know post-installed expansion and undercut anchors must meet the requirements of 355.2.
- Know adhesive anchor systems installed horizontally or upwardly inclined must meet the requirements of 355.4.
- Know qualification requirements for installers.
- Know minimum edge distances for all types of anchor.
- Know minimum center-to-center spacing requirement.
- Know specifics related to proof loading of adhesive anchors: triggers for proof loading requirement, objective of proof loading, how proof loading of adhesive anchors is conducted, minimum requirements for definition of a proof loading program (Mattis, Silva paper).
- Know minimum installer certification and inspection intensity requirement for adhesive anchors installed horizontally or upwardly inclined and resisting sustained tension loads.
- Understand location and manner in which the req's of ACI 355.4 & 355.2 are referenced in ACI 318-14.

**ACI 318-14 Building Code Requirements for Structural Concrete, Chapter 26**

**ICC International Building Code 2015, Chapter 17**

- Understand basis for *special inspection* in the IBC
- Know when periodic or continuous special inspection is required.
- Understand when anchors require continuous *special inspection*
- Know the three sources for adhesive anchor inspection requirements
- Know Special Inspector Qualifications
- Know who retains the services of the Special Inspector
- Understand employment of *approved agencies* for *special inspection*
- Know about access to work for purposes of *special inspection*
- Understand statement of *special inspections* – preparation, content
- Understand potential conflict of interest situations for Special Inspectors
- Know and understand minimum reporting requirements
- Understand the relevant references to ACI 318 in the IBC

**ANNEX 681.2-1**  
**Job-Task Analysis (JTA) for ACI Certification of**  
**Post-Installed Concrete Anchor Installation Inspector—Continued**

**ACI 355. Qualification of Post-Installed Mechanical Anchors in Concrete and Commentary, Chapters 1-3 and R1-R4**

- Understand the significance of the standard
- Understand the scope of the standard
- Know what would be considered a gross error when installing anchor
- Understand impact of gross errors
- Know Notations related to mechanical anchors - *we have 11 specific notations selected*

$c_{ac}$ - critical edge	$c_{min}$ - minimum edge
$d_a$ - outside diameter of Post-installed anchor	$h$ - thickness of concrete
$h_{ef}$ - effective embedment depth	$h_{min}$ - minimum member thickness
$h_{hole}$ - overall depth of drilled hole	$s_{min}$ - minimum spacing
$T_{inst}$ -specified tightening torque	$T_{screw}$ - maximum setting torque
$T_u$ -mean ultimate torque	

- Know definitions of terms specific to mechanical anchors - *we have 9 specific definitions selected*

Anchor system	Anchor category
Anchor group	Displacement-control expansion anchor
Undercut anchor	Concrete breakout and pullout failures
Torque-controlled expansion anchor	Screw anchor
Setting of an anchor	

**ACI 355.4 ACI 355.2 Qualification of Post-Installed Mechanical Anchors in Concrete and Commentary, Chapters 1-3 and R1-R4**

- Understand the significance of the standard
- Understand the scope of the standard
- Know Notations and Definitions - *we have 8 specific notations selected*

$c_{ac}$ - critical edge	$c_{min}$ - minimum edge
$d_a$ - outside diameter of Post-installed anchor	$d_o$ - diameter of drilled hole
$h_{ef}$ - effective embedment depth	$h_{min}$ - minimum member thickness
$s_{min}$ - minimum spacing	$T_{inst}$ -specified tightening torque

- Know definitions of terms specific to AAI - *we have 13 specific definitions selected*

Adhesive anchor system	Anchor
Anchor category	Anchor installation
Bulk adhesives	Capsule anchor system
Cartridge systems	Cure time
Dry concrete	Gel time
MPH	Saturated concrete
Shelf life	

- Know and Understand the variables and options for qualification
- Understand definition of Special Inspection
- Know who specifies inspection procedures for each type of anchor system and where to find this information
- Understand definition of Continuous Special Inspection
- Know the seven minimum items to verify
- Understand definition of Periodic Special Inspection
- Understand what proof loading is
- Understand the contents of a proof loading program
- Know the minimum and maximum load levels

**ANNEX 681.2-1**  
**Job-Task Analysis (JTA) for ACI Certification of**  
**Post-Installed Concrete Anchor Installation Inspector—Continued**

- Know the minimum amount of time the proof load is applied

**ICC ESR-2583 and ICC ESR-2502**

- Verification of the applicability of the *evaluation report* to the anchor system being installed
- Verification of the *evaluation report* expiration date or reaffirmation date
- Know how to identify the product and equipment necessary for the installation
- Understand the scope, significance, and information in the evaluation report
- Understand general information about the product, including its characteristic identification
- Understand parameters of installation of specific product
- Know when periodic and continuous Special Inspection are required
- Understand Conditions of Use
- Understand content and importance of Manufacturers Printed Installation Instructions
- Know installation procedures per MPII
- Know limitations related to concrete condition, strength and temperature
- Understand handling and storage of the product
- Know types of anchors allowed
- Know information related to spacing, edge distance, and member thickness
- Understand embedment requirements
- Understand limitations on anchor types
- Know product-specific requirements for special inspection
- Understand product-specific installation directions



## ANNEX 681.2-2

# AMERICAN CONCRETE INSTITUTE

## Policy on Sponsoring Groups for Certification

Approved by the ACI Board of Direction  
March 21, 1991

Last revised by the ACI Certification Programs Committee  
October 18, 2011

In developing certification exams for the concrete construction industry, the American Concrete Institute (ACI) has set forth minimum criteria by which an individual's proficiency is to be judged. Typically, ACI is not in a position to deliver certification exams directly to participants; therefore, it is necessary for ACI to have the ability to delegate this authority. However, if the need arises, ACI reserves the right to conduct exam sessions itself according to each program Policy.

In order to allow others to deliver its certification exams, ACI has adopted the "Sponsoring Group" concept. Sponsoring Groups act as agents of ACI in the delivery of ACI certification exams. Therefore, prior to being selected as an ACI Sponsoring Group, and for the duration of the period in which the group is authorized to act as a Sponsoring Group, such groups are subject to the following policies:

1. Sponsoring Groups shall be approved, in writing, by ACI's Certification Department (hereafter referred to as ACI) before they will be permitted to conduct an ACI<sup>1</sup> certification exam session. In all cases, approval of Sponsoring Groups shall be at the sole discretion of ACI.
2. In reviewing applications, ACI will consider, among other factors, the following:
  - A) The ability and willingness of the applicant to include in their constituency segments of the concrete construction industry impacted by the exams which they have applied to conduct. This includes individuals involved in the specification, production, design, construction, testing and inspection of concrete and concrete products. The applicant must establish a governance structure with representation appropriate to all of the exams for which the applicant has applied.

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<sup>1</sup> For the purposes of this policy, references to "ACI certification" and "ACI certification program(s)" include only those administered solely by ACI (ACI programs). Programs with cosponsors are not directly addressed by this Policy.

## ANNEX 681.2-2

### Policy on Sponsoring Groups for Certification

- B) The interest, experience and technical expertise necessary to conduct exam sessions exhibited by the applicant and/or their certification governance structure.
  - C) The legitimate need for the applicant to conduct a specific ACI certification exam within their approved operational jurisdiction.
  - D) The primary objective of the applicant in applying for sponsorship, which must coincide with ACI's overall mission of improving the quality of concrete construction within the political, social, and cultural dynamics of the intended operational jurisdiction.
3. Sponsoring Groups are required to maintain a governance structure to oversee the delivery of ACI exams. The governance structure shall consist of a committee of at least three (3) individuals, each working for a different employer and each producing a different product or service related to the concrete construction industry. At all times, at least one (1) member of the committee shall be a member of ACI. Further, ACI shall be furnished with a complete and accurate listing of contact information for all committee members including names, employers, type of businesses, physical addresses, email addresses, and both office telephone and cell phone numbers as available.
  4. The certification committee shall obtain the services of ACI-approved examiners. The examiners shall operate under the direct supervision of the certification committee to conduct ACI certification exam sessions. Examiners are permitted to conduct ACI certification exam sessions only under the auspices of ACI or ACI-approved Sponsoring Groups; and they must comply with all ACI certification policies and procedures.
  5. At the time of approval, ACI shall assign Sponsoring Groups specific geographical areas within which they will have authority to conduct ACI certification exam sessions. This area is the approved operational jurisdiction for the Sponsoring Group.
  6. ACI shall approve each Sponsoring Group on a calendar year basis for a period not to exceed two (2) years. Prior to the conclusion of this period, all groups shall reapply to ACI for approval to continue to act as an ACI Sponsoring Group.
  7. In the U.S., in areas where no Sponsoring Group is actively administering a specific ACI examination, the local ACI chapter (not a student chapter) shall have first rights to administer that specific exam. International sponsorship for any ACI examination will be assessed on a case-by-case basis.

## ANNEX 681.2-2

### Policy on Sponsoring Groups for Certification

8. If an existing Sponsoring Group or ACI Chapter is solicited to administer an examination and participation is declined, or if a sponsor does not request an examination upon initial availability from ACI, or if a requested examination is not administered within two years following approval, administration of said examination may become available to other potential sponsors.
9. If more than one applicant wishes to sponsor an ACI certification exam in the same operational jurisdiction and there is documented need for more than one group to conduct the examination in that jurisdiction or portion thereof, a system of coordination between those groups shall be established. A description of this system shall be considered along with any new Sponsoring Group application and must be included in the governance system for any existing Sponsoring Group. In all cases, ACI reserves the right, in its sole discretion, to select a delivery system that in its judgment is best able to serve the interests of ACI.
10. Applicants wishing to sponsor ACI certification examinations on a "national" or "regional" basis will, in appropriate circumstances, be approved to conduct exams under specific conditions at the discretion of ACI.
11. Approved Sponsoring Groups are responsible for:
  - A) Maintaining control over the administration of ACI Certification exams offered within their operational jurisdiction. This includes, but is not limited to, maintaining control over the ethical and professional integrity of every sponsored examination session and providing ongoing oversight of exam session coordinators, examiners, and other exam delivery personnel.
  - B) Conducting a sufficient number of exam sessions and providing equitable access to those exam sessions for all individuals seeking ACI Certification within the group's operational jurisdiction.
  - C) Conducting all ACI exams in a manner which complies with the intent of ACI's policies and procedures governing certification.
  - D) Formulating, publishing, and enforcing consistent and equitable pricing for ACI Certification exams offered by the Sponsoring Group within their operational jurisdiction.
  - E) Developing and implementing participant registration processes that satisfy the policy requirements of each exam offered by the Sponsoring Group and verifying that each participant has met the eligibility requirements of the program before being allowed to complete an ACI exam.

## ANNEX 681.2-2

### Policy on Sponsoring Groups for Certification

- F) Collecting exam fees from participants, paying materials invoices to ACI within 30 days of receipt, and distributing compensation to examiners and other program delivery personnel as warranted.
  - G) Developing a program delivery process that establishes separation between the education/training and testing divisions of the Sponsoring Group.
12. ACI has the right to revoke a Sponsoring Group's authority to conduct an ACI certification exam at any time, with or without cause, and with or without notice.
  13. Appeals resulting from the denial or revocation of Sponsoring Group status will be reviewed by ACI Staff for determination of appropriate action on a case-by-case basis.
  14. This policy shall become effective sixty (60) days after its approval by the ACI Certification Programs Committee, and shall render all previous Policy versions null and void. Sponsoring Groups shall be notified of this new policy in writing within thirty (30) days after it is approved by the ACI Certification Programs Committee.
  15. The Certification Programs Committee shall review, revise as necessary, and reapprove this Policy at intervals not exceeding two years in length.